

Notice is hereby given that a **Regular Board Meeting** of the Gardiner School District, Board of Trustees, will be held on **Thursday, March 9th, 2023, which begins at 6:00 PM in the High School Library.**

Agenda

I. Call to Order / Roll Call / Pledge of Allegiance

II. Special Recognition

III. Public Comments on Non-Agenda Item

Individuals wishing to be heard by the Chair shall first be recognized by the Chair. Individuals, after identifying themselves, will proceed to make comments as briefly as the subject permits. The Chair may interrupt or terminate an individual's statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. It is important for all participants to remember that Board meetings are held in public but are not public meetings. Members of the public shall be recognized and allowed input during the meeting, at the discretion of the Chair. Members who wish to speak will need to sign a request to address the board at the meeting and the comment will be limited to 3 minutes.

IV. Mission Statement reading

Our mission is to be a community learning center where students will: Acquire basic life skills built on an academic foundation, become contributing citizens, cultivate a life-long desire to learn, and develop individual talents and abilities.

V. Student Information

- a. Student Council Update - Alexa Woods

VI. Consent Agenda-All items listed below within the consent agenda are to be considered routine by board members and will be enacted with one motion. There will be no separate discussion of items unless a board member so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

1. Minutes: January 11th Regular Board Meeting (revised) & Minutes: February 8th Regular Board Meeting, February 10th Board Workshop
2. Warrants
3. Financials
4. Personnel

VII. Action Items - (*Members of the public who wish to comment on action items will be limited to 3 minutes of comment once before the motion, and 1 minute of comment once after the motion, when prompted by the Chair*).

1. 21-22 FY Audit
2. Janitorial Training Stipend
3. Meeting Time Change to 7:00pm
4. Hiring of Special Education Teacher
5. Hiring of .7 FTE PE Teacher
6. Wyoming MOU Agreement, FY 24-25 Payment
7. Employee Reimbursement-CCarlson
8. First Reading of Strategic Plan Draft

VIII. Discussion / Information Items - **No public comment during discussion items.**

1. Board of Trustees' Strategic Plan Review Committees
 - a. Goal 1: Enhanced Instructional Programs (Heidi and Pat)
 - b. Goal 2: Technology (Laura)
 - c. Goal 4: School Community Relation (Rebecca)
 - d. Goal 5: Facilities (Dana)
2. Board Assignments
 - a. Finance (Patrick)
 - b. Negotiations (Pat and Heidi)
 - c. NYEF Liaison (Laura)
3. Standards Based Grading Update

IX. Business Manager/Clerk Report

X. Superintendent's Report

XI. Adjournment

Please remember that use of any tobacco product is prohibited on all Gardiner campuses.

	Baltzley	Stoneberger	Klein	Saunders	Riley	White
Present Motion						
Motion Second						
Ayes						
Nays						
Abstain						

TITLE: Consent Agenda

CATEGORY: Minutes, Finance, & Personnel

ORIGINATED BY: Mike Baer, Superintendent

OTHERS INVOLVED: Judy Righter District Clerk

DATA EXPANSION:

- a. Jan. 11th & Feb. 8th Regular Board Meeting
- b Warrants
- c Claims Approval List
- d Personnel

IMPLEMENTATION

ACTION: Elementary and High School District Action
Effective March 9th, 2023

SUPERINTENDENT'S RECOMMENDATION:

It is the recommendation of the Superintendent that the board moves to approve the consent agenda as presented.

Strategic Goal Area:

Strategic Objective:

PERSONNEL

Consent Agenda Item(s):

NAME:	ROLE:	YOE:
Jeff Ballard	Shot Clock	N/A
Shelby Coy	Route Bus Driver	7
Dorothy Dears	Substitute Teacher	N/A
Nicole Lumley	Asst. JH Track Coach	1

GARDINER PUBLIC SCHOOLS
Statement of Revenue Budget vs Actuals
For the Accounting Period: 1 / 23

Fund	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
101 General	0.00	632,485.86	1,045,626.71	413,140.85	60 %
110 Transportation	11.76	47,972.80	118,960.00	70,987.20	40 %
111 Bus Depreciation	914.14	25,225.80	544,330.33	519,104.53	5 %
112 Food Services	7,659.46	52,571.08	100,000.00	47,428.92	53 %
113 Tuition	4.14	25.03	20,637.68	20,612.65	0 %
114 Retirement	7.64	5,308.58	180,000.00	174,691.42	3 %
115 Miscellaneous Federal Funds	650.02	98,381.23	0.00	-98,381.23	** %
121 Compensated Absence Fund	2.45	12.76	0.00	-12.76	** %
126 Impact Aid Fund	0.08	12.05	100,000.00	99,987.95	0 %
128 Technology Fund	9.11	12,624.46	60,838.03	48,213.57	21 %
160 Building	1.22	7.34	0.00	-7.34	** %
161 Building Reserve	0.00	10,978.82	91,090.73	80,111.91	12 %
201 General	0.00	594,203.65	991,414.06	397,210.41	60 %
210 Transportation	6.40	23,798.10	80,000.00	56,201.90	30 %
211 Bus Depreciation	875.11	24,866.43	560,344.04	535,477.61	4 %
213 Tuition	3.45	23,128.04	45,000.00	21,871.96	51 %
214 Retirement	2.88	4,798.56	160,000.00	155,201.44	3 %
215 Miscellaneous Federal Funds	171.58	74,428.44	0.00	-74,428.44	** %
217 Adult Education	4.43	24.52	22,079.47	22,054.95	0 %
218 Driver Education	0.26	1,805.72	1,800.00	-5.72	100 %
221 Compensated Absence	1.44	7.38	0.00	-7.38	** %
226 Impact Aid Fund	0.01	11.40	100,000.00	99,988.60	0 %
228 Technology Fund	5.92	10,067.60	34,989.34	24,921.74	29 %
260 Building	1.22	6.77	0.00	-6.77	** %
261 Building Reserve	0.00	6,588.21	78,365.08	71,776.87	8 %
282 Multi District Agreement Fund	4,969.20	24,614.37	30,000.00	5,385.63	82 %

Grand Total:	15,301.92	1,673,955.00	4,365,475.47	2,691,520.47	38 %
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02/27/23
11:13:33

GARDINER PUBLIC SCHOOLS
Claim Approval List
For the Accounting Period: 1/23

Page: 1 of 6
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
959749	102324 Canyon Financial Services, Inc	559.94						
1	29852993 01/12/23 Copier Leases-01/23	335.96		101	100-2500	550		
2	29852993 01/12/23 Copier Leases-01/23	223.98		201	100-2500	550		
959746	101188 Century Link	76.67						
1	4068489155 01/28/23 ER Line 1/28-2/27/23	46.37		101	100-2600	531		
2	4068489155 01/28/23 ER Line 1/28-2/27/23	30.30*		201	100-2600	531		
959768	E 102084 Costco Citi Cards	115.74						
	Billing Period 12/17/22-01/17/23							
5	7172 01/17/23 Food for Kitchen	115.74		112	910-3100	630		
959750	102360 Farm to School of Park County	645.71						
1	020723 01/31/23 Site Fee 11/22-0/23	387.43*		215	100-1000	330	239	
2	020723 01/31/23 Site Fee 11/22-0/23	258.28		215	100-1000	582	239	
959747	102127 Fisher's Technology	2,012.15						
1	1100829 12/07/22 Copier 1/7-2/6, Over 10/7-1/6	1,207.35		101	100-2500	550		
2	1100829 12/07/22 Copier 1/7-2/6, Over 10/7-1/6	804.80		201	100-2500	550		
959748	24062 General Distributing Company	65.00						
1	1187360 11/30/22 Annual Cylinder Fee-Argonx2	26.00*		101	35 100-2600	610		
2	1187360 11/30/22 Annual Fee-Argon/CO2 x3	39.00*		201	36 100-2600	610		
959744	102357 Highcountry Excavation MT	200.00						
1	44 01/11/23 Snow Removal 1/11/23	120.00*		101	100-2600	440		
2	44 01/11/23 Snow Removal 1/11/23	80.00		201	100-2600	440		
959759	102365 Holbrook, Tanya	698.88						
	08/24/22-01/19/23 HS							
2	011923 01/19/23 HS TR-5, Semester 1 Reimbursem	698.88*		110	100-2700	514		
959740	101380 JW PEPPER & SON, INC	98.79						
2	364901057 01/05/23 Sheets of Music	98.79*		101	51 100-1470	610		
959755	102258 Klein, Dagan	107.02						
	08/24/22-01/19/23 EL							
2	011923 01/19/23 EL TR-5, Semester 1 Reimbursem	107.02*		110	100-2700	514		

02/27/23
11:13:33

GARDINER PUBLIC SCHOOLS
Claim Approval List
For the Accounting Period: 1/23

Page: 2 of 6
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
959752		101483 Lewis, Britt	51.17						
	08/24/22-01/19/23	EL							
2		011923 01/19/23 EL TR-5, Semester 1 Reimbusem	51.17*		110	100-2700	514		
959756		101483 Lewis, Britt	52.01						
	08/24/22-01/19/23	HS							
2		011923 01/19/23 HS TR-5, Semester 1 Reimbusem	52.01*		110	100-2700	514		
959758		102096 McDonald, John	203.28						
	08/24/22-01/19/23	HS							
2		011923 01/19/23 HS TR-5, Semester 1 Reimbusem	203.28*		110	100-2700	514		
959742	E	53988 Northwestern Energy	3,771.19						
1		0112627-5 01/19/23 Electric Bill 12/12-1/12/23	2,262.72*		101	100-2600	412		
2		0112627-5 01/19/23 Electric Bill 12/12-1/12/23	1,508.47		201	100-2600	412		
959743	E	53988 Northwestern Energy	8.21						
1		0112626-7 01/17/23 Electric Bill 12/9-1/11/23	5.00*		101	100-2600	412		
2		0112626-7 01/17/23 Electric Bill 12/9-1/11/23	3.21		201	100-2600	412		
959730	E	101848 QFD - Quality Foods Distributing	203.03						
1		2300435 01/12/23 Kitchen Food for Lunches	203.03		112	910-3100	630		
959754		102317 Ramirez, Malou	95.34						
	08/24/22-01/19/23	EL							
2		011923 01/19/23 EL TR-5, Semester 1 Reimbusem	95.34*		110	100-2700	514		
959760		101819 Red Rock Sporting Goods	124.95						
1		27179 01/09/23 Shot Clock Reset Switch	124.95		201 300	720-3500	660		
959745		101591 Ricks Refrigeration, Inc.	200.00						
2		22853 01/17/23 Evap Drain Line Loose	200.00		282	100-2600	440		
959770	E	102359 Shamrock Foods Company	2,569.41						
1		08645258 01/11/23 Food for Kitchen	-27.79		112	910-3100	630		
2		27200876 01/16/23 Food for Kitchen	166.55		112	910-3100	630		
3		27163532 01/02/23 Food for kitchen	418.60		112	910-3100	630		
4		27198578 01/14/23 Food for kitchen	634.39		112	910-3100	630		
5		27182065 01/09/23 Food for kitchen	62.23		112	910-3100	630		
6		27182066 01/09/23 Food for kitchen	428.49		112	910-3100	630		
7		27220649 01/23/23 Food for kitchen	104.72		112	910-3100	630		
8		27220650 01/23/23 Food for kitchen	782.22		112	910-3100	630		

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
959771	E 102359 Shamrock Foods Company	1,012.69						
3	26910084 12/12/22 Food for kitchen	224.64		112	910-3100	630		
4	26910085 12/12/22 Food for kitchen	788.05		112	910-3100	630		
959753	72199 Stermitz, Stacy	31.50						
08/24/22-01/19/23 EL								
2	011923 01/19/23 EL TR-5, Semester 1 Reimbursen	31.50*		110	100-2700	514		
959757	72199 Stermitz, Stacy	32.47						
08/24/22-01/19/23 HS								
2	011923 01/19/23 HS TR-5, Semester 1 Reimbursen	32.47*		110	100-2700	514		
959769	E 73088 Sysco Montana, Inc.	5,750.51						
1	443170400 01/03/23 Concessions	644.76		112	910-3100	630		
2	443175577 01/06/23 Kitchen	580.05		112	910-3100	630		
4	443179700 01/10/23 Concessions	50.78		112	910-3100	630		
5	14310552S 01/10/23 Kitchen	17.72		112	910-3100	630		
6	443180693 01/10/23 Concessions	686.00		112	910-3100	630		
7	443184672 01/13/23 Kitchen	3.78		112	910-3100	630		
8	443185857 01/13/23 Kitchen	1,017.72		112	910-3100	630		
9	443191329 01/17/23 Concessions	600.24		112	910-3100	630		
10	443196108 01/20/23 Kitchen	721.50		112	910-3100	630		
11	443211481 01/30/23 Kitchen	1,427.96		112	910-3100	630		
959762	101521 Yellowstone Dino Lube & Repair,	12.95						
1	47970 11/11/22 Wipers	7.77*		110	100-2700	440		
2	47970 11/11/22 Wipers	5.18*		210	100-2700	440		
959763	101521 Yellowstone Dino Lube & Repair,	180.43						
1	48479 01/16/23 Light Assembly	108.26*		110	100-2700	440		
2	48479 01/16/23 Light Assembly	72.17*		210	100-2700	440		
959764	101521 Yellowstone Dino Lube & Repair,	167.68						
1	48433 01/02/23 Crankcase	100.61*		110	100-2700	440		
2	48433 01/02/23 Crankcase	67.07*		210	100-2700	440		

02/27/23
11:13:33

GARDINER PUBLIC SCHOOLS
Claim Approval List
For the Accounting Period: 1/23

Page: 4 of 6
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/ Prog-Func	Obj	Proj
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org				
959765		101521 Yellowstone Dino Lube & Repair,	167.68						
1		48450 01/03/23 Crankcase	100.61*		110		100-2700	440	
2		48450 01/03/23 Crankcase	67.07*		210		100-2700	440	
959766		101521 Yellowstone Dino Lube & Repair,	284.04						
1		48452 01/03/23 Blue Def	170.42*		110		100-2700	440	
2		48452 01/03/23 Blue Def	113.62*		210		100-2700	440	
959767		101521 Yellowstone Dino Lube & Repair,	50.00						
1		48478 01/04/23 Tire Repair	30.00*		110		100-2700	440	
2		48478 01/04/23 Tire Repair	20.00*		210		100-2700	440	
		# of Claims	30	Total:	19,548.44	# of Vendors	16		
		Total Electronic Claims	13,430.78						
		Total Non-Electronic Claims	6,117.66						

02/27/23
11:13:34

GARDINER PUBLIC SCHOOLS
Fund Summary for Claims
For the Accounting Period: 1/23

Page: 5 of 6
Report ID: AP110

Fund/Account	Amount
101 General	
101	\$4,102.19
110 Transportation	
101	\$1,789.34
112 Food Services	
101	\$9,651.38
201 General	
101	\$2,814.71
210 Transportation	
101	\$345.11
215 Miscellaneous Federal Funds	
101	\$645.71
282 Multi District Agreement Fund	
101	\$200.00
Total:	\$19,548.44

02/27/23
11:13:34

GARDINER PUBLIC SCHOOLS
Claim Approval Signature Page
For the Accounting Period: 1 / 23

Page: 6 of 6
Report ID: AP100A

Patricia Baltzley, BOARD CHAIR

DATE

Shelby Detro, District Clerk

GARDINER PUBLIC SCHOOLS
PARK COUNTY DISTRICTS 7 & 4

02/06/23
15:27:21

GARDINER PUBLIC SCHOOLS
Claim Approval List
For the Accounting Period: 1/23

Page: 1 of 5
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
959718	101547 Billings Clinic Training Center	42.00						
1	21458 11/08/22 1st Aid/CPR Course-Cunningham	25.20*		201 300	720-3500	610		
2	21458 11/08/22 1st Aid/CPR Course-Cunningham	16.80*		201 300	720-3500	610		
959719	101547 Billings Clinic Training Center	42.00						
1	21513 11/28/22 1st Aid/CPR Course Weight Trai	25.20*		201 300	720-3500	610		
2	21513 11/28/22 1st Aid/CPR Course-Weight Trai	16.80*		201 300	720-3500	610		
959733	102323 Blakey-Padilla, Victoria	40.20						
1	121922 12/19/22 Graduation Decorations	40.20		201 300	710-3400	610		
959720	102169 Dearborn Life Insurance Company	24.57						
	Life Insurance-Jan 2023 EE/ER Contributions (Feb 2023 Coverage)							
1	FEB2023 01/31/22 Life Insuran-FoodServ	1.82		112	910-3100	261		
2	FEB2023 01/31/22 Life Insuran-12month	13.65		101	100-1000	261		
4	FEB2023 01/31/22 Life Insuran-12month	9.10		201	100-1000	261		
959712	23730 Gardiner Garbage Service	199.50						
1	011123 01/11/23 Garbage Services - Dec22	80.25		201	100-2600	431		
2	011123 01/11/23 Garbage Services Dec22	119.25		282	100-2600	431		
959722	52585 Gardiner Market	287.06						
2	4068487562 01/31/23 01.01-01.31.23 FCS Food	287.06		201 40	394-1000	610		
959723	23733 Gardiner Park County Water	625.30						
1	273-00 01/11/23 Water/Sewer - Jan 23	375.18		101	100-2600	421		
2	273 00 01/11/23 Water/Sewer - Jan 23	250.12		201	100-2600	421		
959717	102357 Highcountry Excavation MT	700.00						
1	48 01/30/23 Snow Removal 1/25-1/28	420.00*		101	100-2600	440		
2	48 01/30/23 Snow Removal 1/25-1/28	280.00		201	100-2600	440		
959724	101444 Ken's Equipment Repair, Inc.	2,563.37						
1	59914 01/05/23 Eng Heatr/Filter/Start/Battery	1,506.40*		110	100-2700	440		
2	59914 01/05/23 Repair Engine Heater	1,004.27*		210	100-2700	440		
7	60147 01/10/23 Park Brake/Valves	91.62*		110	100-2700	440		
8	60147 01/10/23 Park Brake/Valves	61.08*		210	100-2700	440		

02/06/23
15:27:21

GARDINER PUBLIC SCHOOLS
Claim Approval List
For the Accounting Period: 1/23

Page: 2 of 5
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
959725	102234 Mid-American Research Chemical	1,186.28						
1	0778044-IN 11/30/22 Clearner Supplies	665.39		101	100-2600	610		
2	0778044-IN 11/30/22 Clearner Supplies	443.60		201	100-2600	610		
3	0780809-IN 01/13/23 Cleaner Supplies	46.37		101	100-2600	610		
4	0780809-IN 01/13/23 Cleaner Supplies	30.92		201	100-2600	610		
959736	102363 Montana Choral Directors	100.00						
1	03032023 02/06/23 E. MT Youth Sing Registra x5	100.00		101 51	100-1470	610		
959727	45919 MR LOCKS	100.00						
1	681933 01/30/23 File Cabinet Unlock	60.00*		101	100-2600	440		
2	681933 01/30/23 File Cabinet Unlock	40.00		201	100-2600	440		
959726	48658 MT Dept of Justice Criminal	60.00						
1	163252 12/12/22 FBI/AFIS/FEDx2	36.00		101	100-2500	810		
2	163252 12/12/22 FBI/AFIS/FEDx2	24.00		201	100-2500	810		
959728	58126 Pacific Steel & Recycling	375.24						
1	1659023 01/04/23 Metal/Supplies for Ag-Ed	375.24		201 36	391-1000	112		
959729	102318 Proficient Technologies	440.20						
1	45738 01/03/23 Monthly Billing for Phones-Jan	264.12		101	100-2600	531		
2	45738 01/03/23 Monthly Billing for Phones-Jan	176.08*		201	100-2600	531		
959730	E 101848 QFD - Quality Foods Distributing	203.03						
1	2300435 01/12/23 Kitchen Food for Lunches	203.03		112	910-3100	630		
959735	102362 Shelby Detro Consulting Services,	2,021.25						
1	GPS0123120 01/31/23 ClerkFinancialServices-Jan	1,212.75*		101	100-2500	331		
2	GPS0123120 01/31/23 ClerkFinancialServices-Jan	808.50*		201	100-2500	331		
959731	102302 Silvertip Propane - Livingston	14,217.38						
2	4520 01/02/23 Propane	3,330.10*		101	100-2600	622		
3	4520 01/02/23 Propane	2,220.07		201	100-2600	622		
4	4667 01/24/23 Propane	3,603.11*		101	100-2600	622		
5	4667 01/24/23 Propane	2,402.08		201	100-2600	622		
6	4670 01/24/23 Propane	1,597.21*		101	100-2600	622		
7	4670 01/24/23 Propane	1,064.81		201	100-2600	622		

X

02/06/23
15:27:21

GARDINER PUBLIC SCHOOLS
Claim Approval List
For the Accounting Period: 1/23

Page: 3 of 5
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
959721		80322 Universal Athletic Service	248.47						
1		802-005477 01/23/23 Prewrap	248.47*		201 300	720-3500	610		
959732		81851 Verizon Wireless	120.61						
1		9923467427 12/20/22 1/21-2/20 Cell Phones	52.30		101	100-2300	531		
2		9923467427 12/20/22 Jan 23 Credit-Detro	-36.26		101	100-2500	531		
3		9923467427 12/20/22 1/21-2/20 Cell Phones	59.55		110	100-2700	531		
4		9923467427 11/20/22 1/21-2/20 Cell Phones	45.02		201	100-2300	531		
959734		101950 Western C Division Schools	150.00						
1		0000001 01/10/23 Western C Dues	150.00		201 300	720-3500	810		
		# of Claims	21	Total:	23,846.46	# of Vendors	19		
		Total Electronic Claims	203.03						
		Total Non-Electronic Claims	23,643.43						

02/06/23
15:27:22

GARDINER PUBLIC SCHOOLS
Fund Summary for Claims
For the Accounting Period: 1/23

Page: 4 of 5
Report ID: AP110

Fund/Account	Amount
101 General	
101	\$11,739.92
110 Transportation	
101	\$1,657.57
112 Food Services	
101	\$204.85
201 General	
101	\$9,059.52
210 Transportation	
101	\$1,065.35
282 Multi District Agreement Fund	
101	\$119.25
Total:	\$23,846.46

02/06/23
15:27:27

CARDINER PUBLIC SCHOOLS
Claim Approval Signature Page
For the Accounting Period: 1 * 23

Page: 5 of 5
Report ID: AP100A

Patricia Baltzley, BOARD CHAIR

DATE

 02/06/23

Shelly Barr, District Clerk

CARDINER PUBLIC SCHOOLS
PARK COUNTY DISTRICTS 3 & 4

GARDINER PUBLIC SCHOOLS
Cash Report
For the Accounting Period: 1/23

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
101 General						
101 Cash	265,529.59	0.00	36.26	0.00	81,371.33	184,194.52
103 Petty Cash	200.00	0.00	0.00	0.00	0.00	200.00
Total Fund	265,729.59		36.26		81,371.33	184,394.52
110 Transportation						
101 Cash	56,037.15	11.76	0.00	0.00	6,931.95	49,116.96
111 Bus Depreciation						
101 Cash	233,179.55	46.50	0.00	0.00	0.00	233,226.05
112 STIP	243,877.44	867.64	0.00	0.00	0.00	244,745.08
Total Fund	477,056.99	914.14				477,971.13
112 Food Services						
101 Cash	14,438.63	7,659.46	0.00	0.00	6,101.42	15,996.67
113 Tuition						
101 Cash	20,658.57	4.14	0.00	0.00	0.00	20,662.71
114 Retirement						
101 Cash	27,372.29	7.64	0.00	0.00	12,323.29	15,056.64
115 Miscellaneous Federal Funds						
101 Cash	177,167.14	178.37	0.00	0.00	1,723.95	175,621.56
112 STIP	177,707.22	632.22	0.00	0.00	0.00	178,339.44
Total Fund	354,874.36	810.59			1,723.95	353,961.00
121 Compensated Absence Fund						
101 Cash	12,109.63	2.45	0.00	0.00	4,375.14	7,736.94
126 Impact Aid Fund						
101 Cash	11.97	0.08	0.00	0.00	0.00	12.05
128 Technology Fund						
101 Cash	41,145.43	9.11	0.00	0.00	0.00	41,154.54
160 Building						
101 Cash	6,747.77	1.22	0.00	0.00	0.00	6,748.99
161 Building Reserve						
101 Cash	75,519.55	0.00	0.00	0.00	0.00	75,519.55
186 Payroll Clearing Acct						
101 Cash	41,871.03	0.00	193,861.03	162,068.93	91.36	73,571.77
187 Claims Clearing Acct.						
101 Cash	73,882.87	0.00	23,643.43	0.00	0.00	97,526.30
Total Elementary	1,467,455.83	9,420.59	217,540.72	162,068.93	112,918.44	1,419,429.77

GARDINER PUBLIC SCHOOLS
Cash Report
For the Accounting Period: 1/23

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
201 General						
101 Cash	281,816.16	6,747.00	0.00	0.00	66,744.09	221,819.07
210 Transportation						
101 Cash	29,319.30	6.40	0.00	0.00	5,305.76	24,019.94
211 Bus Depreciation						
101 Cash	281,196.38	56.13	0.00	0.00	0.00	281,252.51
112 STIP	230,198.98	818.98	0.00	0.00	0.00	231,017.96
Total Fund	511,395.36	875.11				512,270.47
213 Tuition						
101 Cash	17,185.74	3.45	0.00	0.00	1,138.10	16,051.09
214 Retirement						
101 Cash	13,592.93	2.88	0.00	0.00	11,093.52	2,502.29
215 Miscellaneous Federal Funds						
101 Cash	45,538.86	0.00	0.00	6,747.00	3,433.39	35,358.47
112 STIP	48,226.82	171.58	0.00	0.00	0.00	48,398.40
Total Fund	93,765.68	171.58		6,747.00	3,433.39	83,756.87
217 Adult Education						
101 Cash	22,099.56	4.43	0.00	0.00	0.00	22,103.99
218 Driver Education						
101 Cash	1,250.42	0.26	0.00	0.00	-3.96	1,254.64
221 Compensated Absence						
101 Cash	7,047.74	1.44	0.00	0.00	4,375.11	2,674.07
226 Impact Aid Fund						
101 Cash	11.39	0.01	0.00	0.00	0.00	11.40
228 Technology Fund						
101 Cash	21,685.00	5.92	0.00	0.00	0.00	21,690.92
260 Building						
101 Cash	6,102.66	1.22	0.00	0.00	0.00	6,103.88
112 STIP	0.03	0.00	0.00	0.00	0.00	0.03
Total Fund	6,102.69	1.22				6,103.91
261 Building Reserve						
101 Cash	63,353.29	0.00	0.00	0.00	0.00	63,353.29
282 Multi District Agreement Fund						
101 Cash	1,619,677.13	325.55	0.00	160.57	12,536.27	1,607,305.84
112 STIP	1,305,242.38	4,643.65	0.00	0.00	0.00	1,309,886.03
Total Fund	2,924,919.51	4,969.20		160.57	12,536.27	2,917,191.87
Total High School	3,993,544.77	12,788.90	0.00	6,907.57	104,622.28	3,894,803.82
Totals	5,461,000.60	22,209.49	217,540.72	168,976.50	217,540.72	5,314,233.59

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

**Gardiner Public Schools
Regular Board Meeting Minutes for February 8, 2022**

I. Call to Order / Roll Call / Pledge of Allegiance

Presenter: Chair Pat Baltzley

Meeting called to order at 6:01 pm by Chair Pat Baltzley

Note taker: Clerk Judy Righter

Present Board Members: Chair Pat Baltzley
Patrick Klein
Heidi Saunders
Rebecca Stoneberger
Dana Riley
Laura White

Absent Board Members: Dana Riley

Staff Attendees: Superintendent Mike Baer
Clerk Judy Righter

Public Attendees: Cody Carlson
Tammy Dalling
Jeanne Johnson
Laura Chastain
Mariam Watson
Jerry Bartlett
Mike Thom

Kiara Carlson
Julie Rehmer
Victoria Blakley-Padilla
George Leafly

II. Special Recognition

Presenter: Vice-Chair Patrick Klein

Speech & Drama
Alexa Woods
SR Night Contributors
NYEF Connect Grants

III. Public Comments on Non-Agenda Item

No public comments were made on non-agenda items.

IV. Mission Statement reading

Dana Riley read the mission statement.

V. Student Information

Presenter: Superintendent Mike Baer

Student Council Update – No report.

VI. Consent Agenda

1. Minutes: January 11, 2023 Regular Board Meeting
2. Warrants: December 2022
3. Financials: December 2022
4. Personnel:

NAME:	ROLE:	YOE:
Susan Herrera	HS Head Track Coach	1
Emma Burke	JH Head Track Coach	4
Nikki Lumley	JH Asst. Track Coach	1
Reggie Carney	HS Head Golf Coach	7
Carmen Harbach	HS Asst. Golf Coach	12+
Ellie Reinertson	Sports Official	N/A
Victoria Blakey-Padilla	Speech & Drama Head Coach	1

Motion: Dana Riley moved to approve consent agenda as presented.
2nd: Patrick Klein | Vote: Passed Unanimously

VII. Action Items

Presenter: Superintendent Baer & Clerk Righter

1. Call for Election/Appointment of Election Judges

Clerk Righter shared the Election Calendar, Declaration of Internet and Oath of Candidacy for Trustee Candidates, and the Official Resolution with the board. It is time for annual school election and adoption of the resolution. Election will be a mail ballot election ran by the Park County Elections Office in May. The board approved the contract with the county last year. There are two seats up for trustee election and are both three year terms. OPI will send their updated budget spreadsheet the first week of March and Clerk Righter will work on this with Shelby Detro as levy intent is listed in the resolution as well. Public member, Tammy Dalling asked of the cost for County to run. Clerk Righter answered that it is less than the quotes received at that time for a school election similar to our own was between \$800 and \$2,000. This is less than the overtime they would pay to run the election in house.

Motion: Patrick Klein moved to approve the board call for the annual school election and adopt the resolution. Resolution was read in full, see resolution attached.
2nd: Dana Riley | Vote: Passed Unanimously

2. Amend Reduction in Force

Superintendent Baer requested that the board amend their prior motion passed on January 11, 2023 to read a reduction in force of "up to 2.0 full-time employees" for the 23-24 school year as a 2.0 reduction may be unworkable. Public member, Kiara Carlson asked when this will be announced. Superintendent Baer answered that this will not be notified to the public as there is a process in the Collective Bargaining Agreement that must be followed.

Motion: Patrick Klein moved to approve the prior motion which was passed on January 11, 2023 to now read a reduction in force "up to 2.0 full-time employees" for the 23-24 school year.
2nd: Pat Baltzley | Vote: Passed Unanimously

3. Gym Floor

Superintendent Baer requested that the board move to approve the Northern Hardwoods bill to redo the gym floor surface. The floor should be redone every 10 years and it has been at least 17 years since it has been redone. Two bids were obtained Northern Hardwoods at 64k and Western Sports at 71k. Floor will be better taken care of going forward.

Motion: Dana Riley moved to approve that the board accept the bid from Northern Hardwoods to redo the surface of the gym floor and the funding to come out of the building reserve.
2nd: Rebecca Stoneberger | Vote: Passed Unanimously

4. MTSBA Renewal

Superintendent Baer requested that the board move to approve MTSBA renewal for the 23-24 school year. This is the group updating, housing and maintaining upkeep on our policies. Clerk Righter added that they have a legal team that we consult with and provide training.

Clerk Righter stated that the fee is slightly lower than the last five year average of \$3100.

Motion: Rebecca Stoneberger moved to approve the renewal of the MTSBA dues for 2023-2024 in the amount of \$2,958.00.
2nd: Patrick Klein | Vote: Passed Unanimously

5. Costco Account

Clerk Righter spoke with staff that have a Costco company credit card and asked if they would be willing to do an employee reimbursement instead of company credit card charges and all said they were okay with this change in process. The Costco credit cards are linked to the prior clerks personal Costco membership and once removed someone would have to replace this "hub" link though Clerk Righter stressed that this is not something that should be asked of any employee. Employee would have to request personal approval for the link and personal data must be given to secure the cards.

Motion: Patrick Klein moved to discontinue use of the Costco account.
2nd: Rebecca Stoneberger | Vote: Passed Unanimously

6. Custodian Wage Negotiation

Chair Baltzley asked if Mike LePage would like an open or closed session. Mike LePage said open. Mike LePage stated that he does above and beyond his job duties and is requesting to be compensated for the extra duties and for the training that he provides to new hires. The board asked to review the matrix, Clerk Righter said she would update it and share it with the board.

Motion: Heidi Saunders tabled motion for no more than one months time.
2nd: Rebecca Stoneberger | Vote: Passed Unanimously

VIII. Discussion/Informational Item

1. Board of Trustees' Committees:

Meeting reminder February 10, 2023 where committee will review and edit strategic plan goals and present to staff in March.

Strategic Goal 1: Board of Trustees' Strategic Plan Review Committees

- a. Goal 1: Enhanced Instructional Programs (Heidi and Pat)
- b. Goal 2: Technology (Laura)
- c. Goal 4: School Community Relation (Rebecca)
- d. Goal 5: Facilities (Dana) Dana, Mike and Rufus Gage met and reviewed several areas they are concerned with.

Strategic Goal 2: Board Assignments

- a. Finance (Patrick)
- b. Negotiations (Pat and Heidi) Pat shared that there will be a meeting on Feb 14, 2023.
- c. NYEF Liaison (Laura) Laura shared NYEF updates.

Strategic Goal 3: Recruitment and Retention of High-Quality Staff - no update.

2. Standards-Based Grading Update:

No Update.

IX. Business Manager/Clerk Report

Presenter: Clerk Judy Righter

January 2023 was very busy filing annual and quarterly reports per State, SSA and Federal requirements. Impact aid application submitted, 6 less Wyoming students. Currently taking series of webinars on human resources, budgeting, and elections.

X. Superintendent/Principal's Report

Presenter: Superintendent Mike Baer

Go Guardian was recommended by Ryan (IT Consultant) where online sites can be blocked, also teachers can monitor and block/close inappropriate sites on student chrome books in the classroom. This also covers the devices at homes.

XI. Adjournment

Board Chair Baltzley ended regular board meeting at 8:09 p.m.

XII. Executive Session

Board Chair Baltzley opened executive session at 8:16 p.m.

XIII. Adjournment

Board Chair Baltzley ended executive session at 9:01 p.m.

Clerk Approval/Date:

_____ / _____

Board Chair Approval/Date:

_____ / _____

**Gardiner Public Schools
Regular Board Meeting Minutes for January 11, 2023**

I. Call to Order / Roll Call / Pledge of Allegiance

Presenter: Chair Pat Baltzley

Meeting called to order at 6:00 pm by Chair Pat Baltzley

Note taker: Clerk Judy Righter

- Present Board Members:** Chair Pat Baltzley
Patrick Klein
Heidi Saunders
Rebecca Stoneberger
Dana Riley
Laura White
- Absent Board Members:** Dana Riley
- Staff Attendees:** Superintendent Mike Baer
Clerk Judy Righter
- Public Attendees:** Hali Kirby-Ertel
Tammy Dalling
Jeanne Johnson
Cody Carlson
Kiara Carlson
Julie Reinertson
Jeff Kline

- Sara Taylor
Amy Tuning
Laura Chastain
Kristy Leafly
Carmen Harbach
Juanita Bueter
Julie Rehmer
- Noel Mayes
George Bumann
Jerry Bartlett
Tera Parks
Kyle Forgey

Presenter: Vice-Chair Patrick Klein

II. Special Recognition

Music Teachers/Concerts
Community Engagement

III. Public Comments on Non-Agenda Item

No public comments were made on non-agenda items.

IV. Mission Statement reading

Patrick Klein read the mission statement

Presenter: Superintendent Mike Baer

V. Student Information

Student Council Update – No report.

VI. Consent Agenda

1. Minutes: November 21st Regular Board Meeting
2. Warrants – November 2022
3. Financials – October 2022
4. Personnel:
5. Out-of-District Student: Rheia Carpenter, 7th grader from Arrowhead

NAME*:	ROLE:	YOE:
Sara Taylor	Bookkeeper	N/A
Bradley Kalavig	Student Teacher	N/A

Motion: Patrick Klein moved to approve consent agenda as presented with the addition of the personnel and out-of-district student.	
2nd: Rebecca Stoneberger	Vote: Passed Unanimously

VII. Action Items

1. Calendar Changes

Presenter: Superintendent Mike Baer

Superintendent Baer requested that the board approve the FY 22-23 calendar making January 19th and June 8th half days, moving March 31st parent-teacher conferences to March 29th and use January 19th and June 8th day as PIR day instead of March 31st.

On behalf of the Teachers Union, Hali Kirby-Ertel stated the unions reflection of teachers being overwhelmed. Tammy Dalling added that this is a great experience but neither option is good right now.

Lengthy discussion was had on the calendar changes by board. Superintendent Baer reminded that we would have to add one more day to teachers contract if we leave it voluntary to attend PIR day and there is no obligation to attend.

Motion: Heidi Saunders moved to approve 22-23 calendar changes: 1/19 and 6/8 optional half days for certified staff allowing them to take 3/31 PIR days but requiring them to reschedule parent-teacher conferences during the week ending 3/31.	
2nd: Patrick Klein	Vote: Passed Unanimously

2. MHSA Proposals

Superintendent recommends voting yes on MHSA proposal to add a private school multiplier by-law, article X, Athletic classification and districting; voting yes on proposal to amend cooperative sponsorship of activities; abstain on proposal to appoint a committee to study boys and girls lacrosse; and abstain on proposal to appoint a committee to study esports as a MHSA activity.

Motion: Dana Riley moved to approve the MHSA as presented on handout.	
2nd: Rebecca Stoneberger	Vote: Passed Unanimously

3. Black Mountain Annual Service and Support Contract

Clerk Righter shared that we have received the invoice for BMS's annual service and support in the amount of \$11,272.00. The service and support contract is charging us for the annual cloud space and support of those modules as we currently own the software however we are not using certain modules and until we can set them up to be used fully Clerk Righter would recommend not spending the money on these modules. This would save about \$4,000 a year. The items recommended to not include in this years contract are SM08 Remote Requisitioning, SM12 Purchase Orders, GM13 Credit Card Manager, SM04 Human Resources and SM02 Budget Prep.

Motion: Patrick Klein moved to approve with the removal of SM08, SM12, GM13, SM04 and SM02.	
2nd: Rebecca Stoneberger	Vote: Passed Unanimously

4. FY24 Budget Recommendations

Superintendent Baer requested that the board move to reduce certified staff by 2.0 FTE beginning 23-24 school year. Patrick Klein stated that we do not like to make cuts but when the Board takes an oath we take serious our final solvency. Superintendent Baer stated that the cuts in the past were short-term solutions as student enrollment trends down. Additionally there are \$18,000 in steps and lanes each year, Impact Aid is tightening how we spend funds, and the current years deficit is \$80,000 with 8.2% federal government projecting health insurance costs to rise in 2023 and certified salary reduction will make the most financial impact.

Superintendent Baer added that with a RIF (reduction in force) positions can be called back if we grossly over estimated deficit, based on seniority and certifications. Additionally stating that we RIF positions, not people. In order to apply for grants and financial assistance we need to balance our budget to show financial stability and this is what we are working on.

Chair Baltzley read statements she received from staff who could not attend as it relates to these cuts, public also commented. Discussion by Board continued (i.e., COVID changing workplace by offering more telecommuting and affecting park residence number; other current school cuts and student enrollment declines in state; salaries are biggest chunk of budget and will make the most financial impact, RIF is for an 18 month period).

Motion: Patrick Klein moved to approve the reduction of two fulltime certified staff for the 23-24 school year.	
2nd: Pat Baltzley	Vote: Passed Unanimously

VIII. Discussion/Informational Item

1. Board of Trustees' Committees:

Board workshop to be scheduled in February to discuss committee recommendations so we can distribute the revised Strategic Plan in March.

Strategic Goal 1: Board of Trustees' Strategic Plan Review Committees

- a. Goal 1: Enhanced Instructional Programs (Heidi and Pat)
- b. Goal 2: Technology (Laura)
- c. Goal 4: School Community Relation (Rebecca)
- d. Goal 5: Facilities (Dana)

Strategic Goal 2: Board Assignments

- a. Finance (Patrick)
- b. Negotiations (Pat and Heidi)
- c. NYEF Liaison (Laura)

Strategic Goal 3: Recruitment and Retention of High-Quality Staff - no update.

2. Standards-Based Grading Update:

No Update

IX. Business Manager/Clerk Report

Table report until next meeting.

Presenter: Clerk Judy Righter

X. Superintendent/Principal's Report

Board requested that Superintendent post retiring staff positions.

Presenter: Superintendent Mike Baer

XI. Adjournment

Board Chair Baltzley ended meeting at 8:23 p.m.

Clerk Approval/Date:

_____ / _____

Board Chair Approval/Date:

_____ / _____

	Baltzley	Stoneberger	Klein	Saunders	Riley	White
Present Motion						
Motion Second						
Ayes						
Nays						
Abstain						

TITLE: FY 21-22 Audit

CATEGORY: Finance

ORIGINATED BY: Mike Baer, Superintendent

OTHERS INVOLVED:

DATA EXPANSION:

IMPLEMENTATION

ACTION: Elementary and High School District Action
Effective March 9th, 2023

SUPERINTENDENT’S RECOMMENDATION:

It is the recommendation of the Superintendent that the board moves to approve the FY21-22 Audit as presented by Rudd and Company.

Strategic Goal Area:

Strategic Objective:



RUDD & COMPANY PLLC
certified public accountants | business consultants

GARDINER SCHOOL DISTRICT NO. 7 AND 4

Financial Statements

June 30, 2022

*Preliminary Draft
Subject to Revisions*

giving direction to your future

Gardiner School District No. 7 and 4
Table of Contents
June 30, 2022

Board of Trustees and Officers 1

Independent Auditors' Report..... 2 to 4

Management Discussion and Analysis 5 to 15

Financial Statements

Government-Wide Financial Statements

Statement of Net Position 16 and 17

Statement of Activities..... 18

Fund Financial Statements

Governmental Funds

Balance Sheet – Governmental Funds 19

Reconciliation of the Balance Sheet of Governmental Funds to the
Statement of Net Position 20

Statement of Revenues, Expenditures and Changes in Fund Balances –
Governmental Funds..... 21

Reconciliation of the Statement of Revenues, Expenditures and Changes
in Fund Balances of Governmental Funds to the Statement of Activities..... 22

Notes to the Financial Statements..... 23 to 59

Gardiner School District No. 7 and 4
Table of Contents
June 30, 2022

Required Supplemental Information

Statement of Revenues and Expenditures – Budget and Actual – General Fund and High School Bus Depreciation Fund.....	60
Schedule of Changes in the Total Other Post-Employment Benefits (OPEB) Liability and Related Ratios	61
Schedule of Proportionate Share of the Net Pension Liability	62 and 63
Schedule of Contributions to Retirement Systems	64 and 65
Notes to the Required Supplemental Information	66 to 73

Supplemental Information Required by the Montana Office of Public Instruction

Schedule of Enrollment.....	74 and 75
Schedule of Cash Collected and Disbursements and Transfers – Extracurricular Funds.....	76

Internal Control and Compliance Section

Independent Auditors’ Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	77 and 78
Schedule of Findings and Responses and Summary of Prior Year Audit Findings	79

Preliminary Draft
Subject to Revisions

GARDINER SCHOOL DISTRICT NO. 7 AND 4

2021–2022
ORGANIZATION

BOARD OF TRUSTEES

Patricia Baltzley	Chair
Patrick Klein	Vice Chair
Rebecca Stoneberger	Trustee
Dana Riley	Trustee
Heidi Saunders	Trustee
Laura White	Mammoth Representative

OFFICERS

Mike Baer	District Superintendent
Shelby Detro	District Clerk



RUDD & COMPANY_{LLC}

INDEPENDENT AUDITORS' REPORT

To the Board of Trustees
Gardiner School District No. 7 and 4

Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Gardiner School District No. 7 and 4 ("the District"), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District as of June 30, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the budgetary comparison information, the supplemental schedule of total other post-employment benefits liability, and the schedule of pension liabilities and contributions as listed in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The supplemental information listed in the table of contents as required by the Montana Office of Public Instruction are presented for purposes of additional analysis and are not a required part of the basic financial statements. The supplemental information as required by the Montana Office of Public Instruction is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, information required by the Montana Office of Public Instruction is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated **DRAFT, 2022**, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Bozeman, Montana
DRAFT, 2022

MANAGEMENT DISCUSSION AND ANALYSIS

*Preliminary Draft
Subject to Revisions*

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Management Discussion and Analysis
For the Year Ended June 30, 2022

The discussion and analysis of Gardiner School District's financial performance provides an overall review of the school district's financial activities for the fiscal year ended June 30, 2022. The intent of this discussion and analysis is to look at the District's financial performance as a whole. Readers should also review the basic financial statements and notes to enhance their understanding of the District's financial performance.

Financial Highlights

Key financial highlights for fiscal year 2022 include:

- The District's assets and deferred outflows exceed liabilities and deferred inflows at June 30, 2022 by \$6,029,950. Due to the pension liability, the unrestricted net position is negative \$1,919,240.
- The District's net position increased by \$834,405 as a result of this year's operations and the change of health insurance premium rates offered to retirees which reduced the other post employment benefit liability.

Using the Basic Financial Statements

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the District as a financial whole, an entire operating entity. The statements then proceed to present a detailed outline of specific activities.

The *Statement of Net Position* and *Statement of Activities* provide information about the activities of the whole District, presenting both an aggregate view of the District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District's most significant funds with all other non-major funds presented in total in a single column. For the District, the General Fund is by far the most significant fund. However, the High School Bus Depreciation Fund and the Multi-District Fund were also considered major funds for fiscal year 2022.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Management Discussion and Analysis
For the Year Ended June 30, 2022

Reporting the School District as a Whole

Statement of Net Position and Statement of Activities

This report includes two district-wide statements that focus on operations of the district as a whole. These statements measure inputs and outflows using an economic resources measurement focus, and use the accrual basis of accounting. The accrual basis of accounting is similar to the accounting system used by most private sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when the cash was received or paid. Activities that are fiduciary in nature are not included in these statements.

While this report contains the large number of funds used by the District to provide programs and activities, the view of the District as a whole looks at all financial transactions and asks the question "How did we do financially during the 2021-2022 fiscal year?" The Statement of Net Position and the Statement of Activities answer this question. These statements include all assets (what is owned), deferred outflows of resources (future resources to be consumed), liabilities (what is owed), deferred inflows of resources (revenues currently unavailable), and the net position (the resources that would remain if all obligations were settled) of the District. The statement categorizes assets to show that some assets are very liquid, such as cash equivalents. Some assets are restricted for certain purposes or reserved for emergencies and cash flow purposes. Some assets are invested in fixed or capital assets, such as buildings, equipment, and other long-lived property; and some assets are available to fund budgets of the following year.

These two statements report the District's net position and changes in those positions. This change in net position is important because it identifies whether the financial position of the District has improved or diminished for the District as a whole. The cause of this change may be the result of many factors, some financial and some not. Non-financial factors include the District's property tax base, current Montana property tax laws, increases or decreases in enrollment, required educational programs, facility growth, and other factors. Financial factors include timeliness of tax collections, unexpected expenditures, changes to state funding, increases or decreases in the rate of return on investments, and other factors.

In the Statement of Net Position and the Statement of Activities, the School District has one distinct kind of activity:

Governmental Activities – Most of the District's programs and services are reported here, including instruction, support services, general administration, operation, and maintenance of plant, pupil transportation, food services and extracurricular activities.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Management Discussion and Analysis
For the Year Ended June 30, 2022

Reporting the School District’s Most Significant Funds

Fund Financial Statements

Fund financial statements provide detailed information about the funds used by the school district. State law and generally accepted accounting principles (GAAP) establish the fund structure of school districts. State law generally requires school districts to segregate money generated for certain specific purposes, like transportation and debt service, in separate fund accounts. The District uses many funds to account for a multitude of financial transactions.

The fund financial statements report balances and activities of the most significant, or major funds separately and combine activities of less significant funds under a single category.

Significance of funds is determined based on the proportional size of the funds, the relative importance of the activities of the funds to the school district's operations and the existence of legal budget requirements. The District's major funds are the General Fund, High School Bus Depreciation Fund, and Multi-District Fund.

The Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balance are shown for governmental funds. These funds use the modified accrual basis of accounting and represent the majority of the district's activities and programs.

Fund statements include a reconciliation of the governmental fund statements to the government-wide statements. Most significant differences result from the use of different presentation bases. The government-wide statements are presented using the accrual basis of accounting and the fund statements for governmental funds use the modified accrual basis. In addition, capital assets and long-term debt are reported in the government-wide statements but not in the fund statements.

As of the end of the current fiscal year, the District’s governmental funds reported a combined ending fund balance of \$5,186,660 an increase of \$291,792 in comparison with prior year fund balances. The following is a summary of the Districts major funds:

Major Funds	Fund Balance at June 30,		Increase (Decrease)	Percent Change
	2022	2021		
General Fund	197,566	209,951	(12,385)	-5.90%
H.S. Bus Depreciation Fund	522,732	483,543	39,189	8.10%
Multi-District Fund	3,002,959	2,817,754	185,205	6.57%

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Management Discussion and Analysis
For the Year Ended June 30, 2022

Reporting the School District's Most Significant Funds (continued)

Fund Financial Statements (continued)

Major Funds	Revenues for fiscal year		Increase (Decrease)	Percent Change
	2022	2021		
General Fund	2,124,555	2,141,852	(17,297)	-0.81%
H.S. Bus Depreciation Fund	39,189	38,382	807	2.10%
Multi-District Fund	3,663	1,003	2,660	100.00%

Major Funds	Expenditures for fiscal year		Increase (Decrease)	Percent Change
	2022	2021		
General Fund	2,089,106	2,068,020	21,086	1.02%
H.S. Bus Depreciation Fund	-	2,541	(2,541)	-100.00%
Multi-District Fund	164,457	309,809	(145,352)	-46.92%

The General Fund fund balance and fund operations were comparable with that of the prior year.

The High School Bus Depreciation Fund fund balance and fund operations were comparable with that of the prior year.

The Multi-District Fund fund balance and revenue were comparable with that of the prior year's amounts, while expenditures decreased due to capital outlay purchases in the prior year. In fiscal years 2022 and 2021, the district transferred \$345,999 and \$426,016, respectively, to the Multi-District fund.

Budget-to-Actual Comparisons

The budgetary comparison schedules as listed in the table of contents show how actual expenditures compared to the original and final budgeted expenditures for the general fund and High School Bus Depreciation fund. The District's expenditures were within budget for the fiscal year for this fund.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Management Discussion and Analysis
For the Year Ended June 30, 2022

The School District as a Whole

The perspective of the statement of net position is of the District as a whole. Table 1 provides a summary of the District's net position for fiscal years 2022 and 2021.

Table 1 - Summarized Schedule of Net Assets

	Governmental Activities		Total change 2021-2022
	2022	2021	
Assets			
Current and Other Assets	\$ 5,217,230	\$ 4,934,607	\$ 282,623
Capital Assets (net)	2,930,034	2,979,700	\$ (49,666)
Total Assets	\$ 8,147,264	\$ 7,914,307	\$ 232,957
Deferred Outflows			
Pension related items	\$ 407,781	\$ 464,432	\$ (56,651)
Liabilities			
Current Liabilities	\$ 12,263	\$ 12,680	\$ (417)
Long-term Liabilities	1,805,917	3,001,115	\$ (1,195,198)
Total Liabilities	\$ 1,818,180	\$ 3,013,795	\$ (1,195,615)
Deferred Inflows			
Pension related items	\$ 706,915	\$ 169,399	\$ 537,516
Net Position			
Net Investment in Capital Assets	\$ 2,930,034	\$ 2,979,700	\$ (49,666)
Restricted	5,019,156	4,724,148	\$ 295,008
Unrestricted	(1,919,240)	(2,508,303)	\$ 589,063
Total Net Position	\$ 6,029,950	\$ 5,195,545	\$ 834,405

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Management Discussion and Analysis
For the Year Ended June 30, 2022

The School District as a Whole (continued)

Table 2 shows the changes in net position for fiscal year 2022, compared to fiscal year 2021 results:

Table 2
Changes in Net Position

	Governmental Activities		Total change 2021-2022
	2022	2021	
Revenues			
<i>Program Revenues:</i>			
Charges for services	\$ 5,750	\$ 14,773	\$ (9,023)
Operating grants and contributions	1,147,348	1,189,980	(42,632)
Capital grants and contributions	85,933	-	85,933
<i>General Revenues:</i>			
Property taxes	759,346	781,010	(21,664)
State of Montana	1,055,106	1,108,716	(53,610)
Other general revenues	368,825	395,006	(26,181)
TOTAL REVENUES	3,422,308	3,489,485	(67,177)
Expenses			
Instruction	753,084	1,802,470	(1,049,386)
Support services	232,379	235,551	(3,172)
General administration	542,612	525,491	17,121
Operations and maintenance	498,082	472,477	25,605
Student transportation	195,248	217,213	(21,965)
School food	114,372	101,073	13,299
Extracurricular activities	107,223	96,089	11,134
Extracurricular athletics	111,685	93,170	18,515
Resources transferred to other districts	4,873	2,808	2,065
Unallocated depreciation	28,345	25,755	2,590
TOTAL EXPENSES	2,587,903	3,572,097	(984,194)
CHANGES IN NET POSITION	834,405	(82,612)	917,017
<i>Net Position, Beginning of Year</i>	<i>5,195,545</i>	<i>5,278,157</i>	<i>(82,612)</i>
Net Position, End of Year	\$ 6,029,950	\$ 5,195,545	\$ 834,405

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Management Discussion and Analysis
For the Year Ended June 30, 2022

The School District as a Whole (continued)

Governmental Activities

In Montana, school districts must seek voter approval for any additional levy authority needed to operate the school district over what was approved in prior years and what will be received from the state. Property taxes made up 22.19 percent of revenues for governmental activities for the District in fiscal year 2022.

The major categories of expenses are presented on page 13. Of these expenses, the largest function is instruction, which comprises 29.1 percent of district expenses.

Spending Levels Compared to Resource Levels

The School District's revenue for governmental activities was \$834,405 greater than the total expenses for the District. Please see page 10 for a presentation of this information.

Analysis of Financial Information

The following analysis is provided to help the reader understand the major operations of the District, where the resources come from, what the resources are used for, and trends, decisions and events that are expected to affect the District's financial situation in the future.

General Information about Gardiner School District: The District provides education for children in grades kindergarten through 12th grade, transportation to and from school, provides hot lunches, provides athletic and extracurricular activities, and participates in various federal programs.

Where do the resources come from? The majority of resources utilized by the District come from local property taxes, state aid, state and federal grants, and interest revenue. Page 12 shows the percent of the resource (revenue) components listed above to the total resources (revenues) of the District.

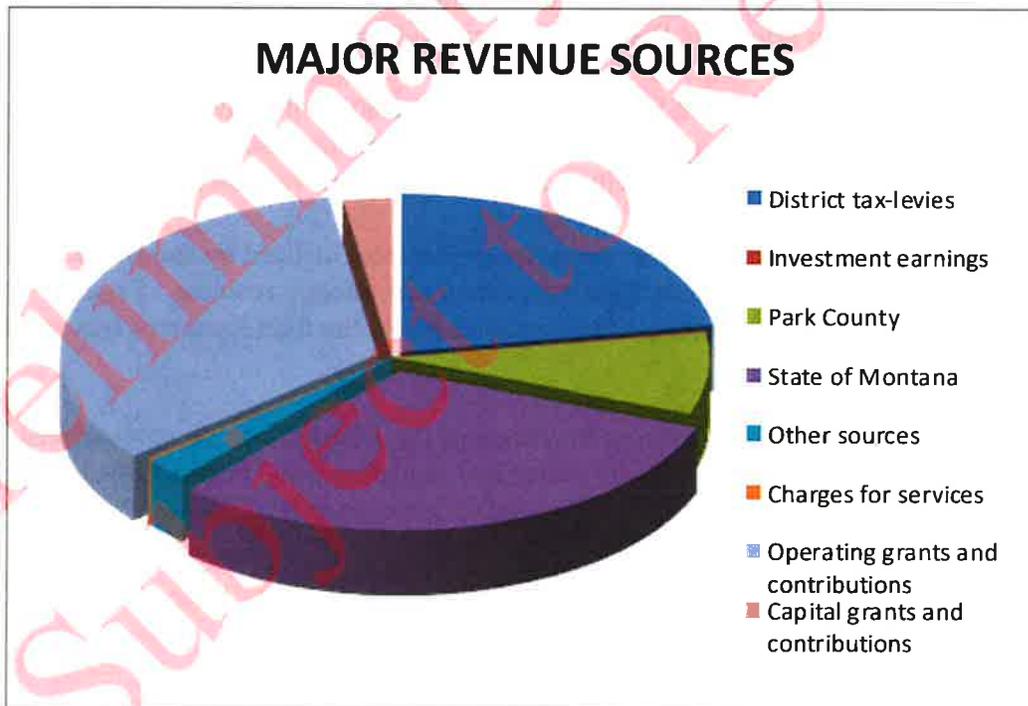
What does it cost? The major expenditure functions of the District include instructional, support services, operations, administration, capital outlay and transportation. Page 13 illustrates the costs of major functions and their relative size, compared to total expenditures.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Management Discussion and Analysis
For the Year Ended June 30, 2022

Analysis of Financial Information (continued)

Table 3
Major Resources

	Governmental Activities	Percent of Total
<i>General revenues:</i>		
District tax-levies	\$ 759,346	22.19%
Investment earnings	5,464	0.16%
Park County	284,154	8.30%
State of Montana	1,055,106	30.83%
Other sources	79,207	2.31%
Total general revenues	\$ 2,183,277	63.80%
Charges for services	5,750	0.17%
Operating grants and contributions	1,147,348	33.53%
Capital grants and contributions	85,933	2.51%
TOTAL REVENUES	\$ 3,422,308	100.0%

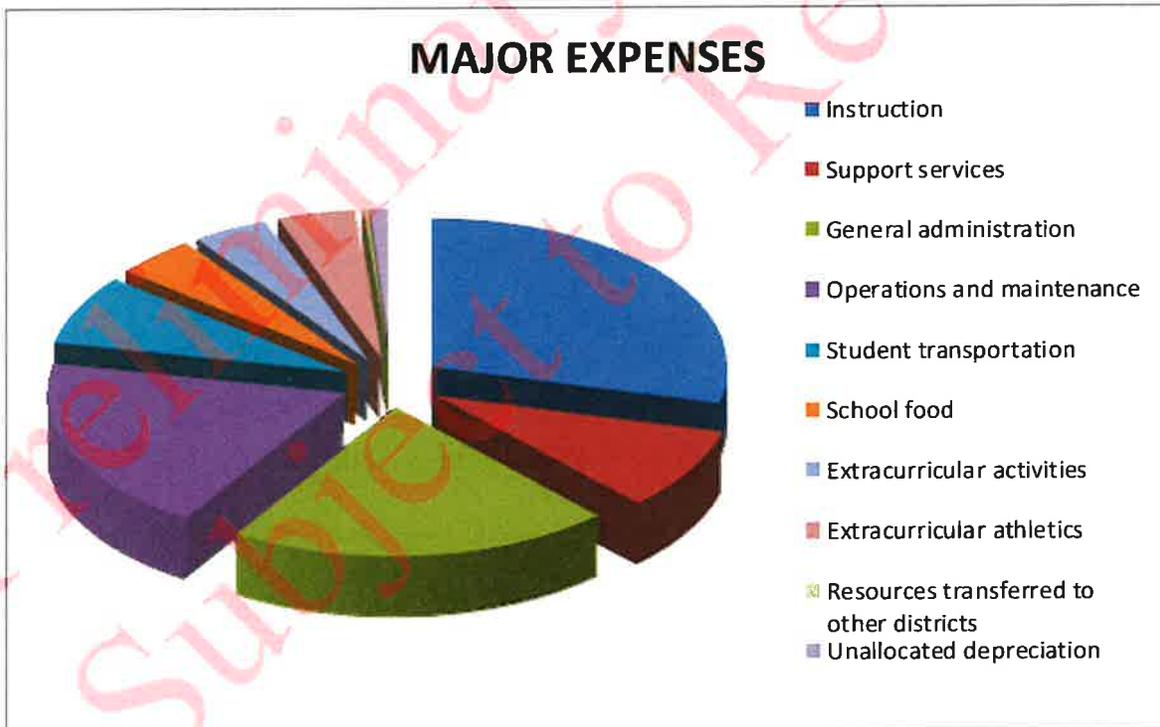


GARDINER SCHOOL DISTRICT NO. 7 AND 4
Management Discussion and Analysis
For the Year Ended June 30, 2022

Analysis of Financial Information (continued)

Table 4
Major Expenditure Functions

<i>Expenses</i>	Governmental Activities	Percent of Total
Instruction	\$ 753,084	29.1%
Support services	232,379	9.0%
General administration	542,612	21.0%
Operations and maintenance	498,082	19.3%
Student transportation	195,248	7.5%
School food	114,372	4.4%
Extracurricular activities	107,223	4.1%
Extracurricular athletics	111,685	4.3%
Resources transferred to other districts	4,873	0.2%
Unallocated depreciation	28,345	1.1%
TOTAL EXPENSES	\$ 2,587,903	100.0%



GARDINER SCHOOL DISTRICT NO. 7 AND 4
Management Discussion and Analysis
For the Year Ended June 30, 2022

Analysis of Financial Information (continued)

What are the Capital Assets and Debt of the District? Capital assets of the District are assets purchased for over \$5,000 with a useful life of one year or more. The majority of items included in the capital assets are buildings and building improvements and equipment such as copy machines and buses. Technology purchases are mainly funded by the technology fund, however, because of the \$5,000 capitalization threshold for the District; these purchases are rarely considered capital assets. The table on below summarizes the capital assets for the District. Please refer to Note 6 for further information on the District's capital assets.

Table 5
Capital Assets

	Governmental Activities
Land	\$ 52,876
Land improvements	352,364
Buildings and improvements	5,993,216
Machinery and equipment	1,183,360
<i>Total capital assets</i>	<i>\$ 7,581,816</i>
Less accumulated depreciation	(4,651,782)
<i>Total capital assets, net of accumulated depreciation</i>	<i>\$ 2,930,034</i>

The long-term debt of the District is comprised of compensated absences, other post-employment liabilities and net pension liabilities. Please refer to Notes 5, 8, 10 for further information on the District's long term liabilities.

What changes and trends affect the district's future? The District is experience the following changes and trend:

1. A decline in overall enrollment to include six Mammoth students which will affect Wyoming Tuition.
2. The District is currently running an \$80,000 deficit budget. The Board voted to run this deficit budget, spending out of the school's reserves in order to keep the highly qualified and talented staff we have for an additional year. Now the board has chosen to balance that budget by reducing staff. Board approved a reduction in force of up to 2.0 full-time equivalents for FY 23-24.
3. Teachers are negotiating 3% increase for FY 23-24.
4. The District expects an additional \$25,000 in steps and lanes in FY 23-24 for Teachers.
5. The District is expecting 7-8% increase in staff benefits for FY 23-24.
6. The Building Reserve is going to be depleted by two major projects this year (seeking grants as well)

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Management Discussion and Analysis
For the Year Ended June 30, 2022

Analysis of Financial Information (continued)

7. This year is the first year the high school's had both ANB counts with enrollment in the 50's. Elementary in the next few years is poised to have numbers below 100 impact our ANB. Since 2012-2013 there has been nearly a 40% decline in high school enrollment and approaching 35% in the elementary. We have yet to see the impact of single digit elementary classroom rosters, this year 5 out of 9 elementary grades have single digit enrollment, and that looks like the trend for Kindergarten in the next few years.

Student enrollment trend

Year	Elem	JH	Total Elem	AVG ANB	% Decline	HS	AVG ANB	% Decline
FY14	112	36	148	146	2.6	87	86	3.3
FY15	96	43	139	143	5.2	85	86	2.3
FY16	93	37	130	139	7.9	88	87	1.1
FY17	96	25	121	130	13.9	87	87	1.1
FY18	89	27	116	122	19.2	69	81	6.8
FY19	86	26	112	116	23.1	64	73	17
FY20	78	30	108	112	25.8	58	64	28.4
FY21	73	26	99	106	29.8	50	57	35.2
FY22	81	23	104	104	31.1	52	53	39.77
FY23	67	28	95	99	34.4	56	53	39.77
FY24	63	29	92	97	35.6	53	54	38.6
FY25	63	21	84	90	40.39	58	56	36.36
FY26	63	18	81	86	43.7	52	54	38.6

Contact for Further Information

This financial report is designed to provide our citizens, taxpayers and creditors with a general overview of the Districts' finances and to demonstrate the Districts' accountability for the resources it receives. If you have questions about this report or need additional information, contact the District Clerk, at Gardiner School District, 510 Stone Street, Gardiner, MT 59030.

FINANCIAL STATEMENTS

*Preliminary Draft
Subject to Revisions*

GOVERNMENT – WIDE FINANCIAL STATEMENTS

*Preliminary Draft
Subject to Revisions*

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Statement of Net Position
June 30, 2022

	<u>Governmental Activities</u>
Assets	
Current Assets	
Cash and cash equivalents	\$ 5,045,746
Property taxes receivable	30,062
Due from other governments	<u>141,422</u>
Total Current Assets	<u>5,217,230</u>
Capital Assets	
Land	52,876
Land improvements	352,364
Buildings and improvements	5,993,216
Machinery and equipment	1,183,360
Less: accumulated depreciation	<u>(4,651,782)</u>
Total Capital Assets	<u>2,930,034</u>
Total Assets	<u>8,147,264</u>
Deferred Outflows of Resources	
Deferred outflows - pension related items	<u>407,781</u>
Total Deferred Outflows of Resources	<u>\$ 407,781</u>

The accompanying notes are an integral part of the financial statements.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Statement of Net Position (continued)
June 30, 2022

	<u>Governmental Activities</u>
Liabilities	
Current liabilities	
Accounts payable	\$ 500
Accrued salaries and benefits	8
Compensated absences	<u>11,755</u>
Total Current Liabilities	<u>12,263</u>
Noncurrent Liabilities	
Compensated absences	105,788
Net pension liability	<u>1,700,129</u>
Total Noncurrent Liabilities	<u>1,805,917</u>
Total Liabilities	<u>1,818,180</u>
Deferred Inflows of Resources	
Deferred inflows - pension related items	<u>706,915</u>
Total Deferred Inflows of Resources	<u>706,915</u>
Net Position	
Net investment in capital assets	2,930,034
Restricted	
For general government	5,019,156
Unrestricted	<u>(1,919,240)</u>
Total Net Position	<u>\$ 6,029,950</u>

The accompanying notes are an integral part of the financial statements.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Statement of Activities
For the Year Ended June 30, 2022

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes In Net Assets
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Total Governmental Activities
Governmental activities:					
Instruction	\$ 753,084	\$ -	\$ 1,039,298	\$ -	\$ 286,214
Support services	232,379	-	-	-	(232,379)
General administration	542,612	-	-	-	(542,612)
Operations and maintenance	498,082	-	-	85,933	(412,149)
Student transportation	195,248	-	-	-	(195,248)
Food services	114,372	5,750	108,050	-	(572)
Extracurricular activities	107,223	-	-	-	(107,223)
Extracurricular athletics	111,685	-	-	-	(111,685)
Resources transferred to other districts	4,873	-	-	-	(4,873)
Unallocated depreciation*	28,345	-	-	-	(28,345)
Total governmental activities	\$ 2,587,903	\$ 5,750	\$ 1,147,348	\$ 85,933	(1,348,872)
General revenues:					
District tax-levies					759,346
State of Montana					1,055,106
Investment earnings					5,464
County sources					284,154
Other sources					79,207
Total general revenues					2,183,277
Changes in net position					834,405
Net position, beginning of year					5,195,545
Net position, end of year					\$ 6,029,950

* This amount excludes the depreciation that is included in the direct expenses of the various functions

The accompanying notes are an integral part of the financial statements.

FUND FINANCIAL STATEMENTS

*Preliminary Draft
Subject to Revisions*

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Balance Sheet – Governmental Funds
June 30, 2022

	General Fund	Multi-District Fund	H.S. Bus Depreciation Fund	Nonmajor Governmental Funds	Governmental Funds
Assets					
Cash and cash equivalents	\$ 177,309	\$ 3,002,959	\$ 521,182	\$ 1,344,296	\$ 5,045,746
Property taxes receivable	20,293	-	1,625	8,144	30,062
Due from other governments	20,757	-	1,550	119,115	141,422
Total assets	218,359	3,002,959	524,357	1,471,555	\$ 5,217,230
Liabilities, Deferred Inflows of Resources and Fund Balance					
Accounts payable	\$ 500	\$ -	\$ -	\$ -	\$ 500
Accrued salaries and benefits	-	-	-	8	8
Total liabilities	500	-	-	8	508
Deferred inflows of resources:					
Unavailable revenue - property taxes	20,293	-	1,625	8,144	30,062
Total deferred inflows of resources	20,293	-	1,625	8,144	30,062
Fund balances:					
Restricted	-	-	522,732	1,107,497	1,630,229
Committed	-	3,002,959	-	207,828	3,210,787
Assigned	-	-	-	148,078	148,078
Unassigned	197,566	-	-	-	197,566
Total fund balances	197,566	3,002,959	522,732	1,463,403	5,186,660
Total liabilities, deferred inflows of resources and fund balances	\$ 218,359	\$ 3,002,959	\$ 524,357	\$ 1,471,555	\$ 5,217,230

The accompanying notes are an integral part of the financial statements.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Reconciliation of the Balance Sheet of Governmental Funds to the
Statement of Net Position
June 30, 2022

Amounts reported for governmental activities in the statement of net position are different because:

Total fund balances - governmental funds	\$ 5,186,660
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. The cost of the assets is \$7,581,816 and the accumulated depreciation is \$4,651,782.	2,930,034
Property tax revenue is recognized when earned (and the claim to resources is established) rather than when "available." All of the deferred inflows of resources from property tax revenue reported in the governmental funds is not available.	30,062
The deferred outflows of resources related to the pension activity are not reported in the fund statements.	407,781
The deferred inflows of resources related to the pension activity are not reported in the fund statements.	(706,915)
Long-term liabilities and compensated absences are not due and payable in the current period and therefore are not reported in the funds.	<u>(1,817,672)</u>
Total net position - governmental activities	<u>\$ 6,029,950</u>

The accompanying notes are an integral part of the financial statements.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Statement of Revenues, Expenditures and Changes in Fund Balances –
Governmental Funds
For the Year Ended June 30, 2022

	General Fund	Multi-District Fund	H.S. Bus Depreciation Fund	Nonmajor Governmental Funds	Governmental Funds
Revenues:					
District tax-levies	\$ 510,978	\$ -	\$ 36,749	\$ 220,788	\$ 768,515
Investment interest	(63)	3,663	640	1,224	5,464
County	-	-	-	284,154	284,154
State of Montana	1,119,640	-	-	41,493	1,161,133
Federal	-	-	-	516,538	516,538
Other revenue sources	494,000	-	1,800	194,837	690,637
Total revenues	2,124,555	3,663	39,189	1,259,034	3,426,441
Expenditures:					
Current:					
Instruction	1,094,418	3,765	-	255,273	1,353,456
Support services	194,067	-	-	38,312	232,379
General administration	393,288	1,300	-	148,024	542,612
Operations and maintenance	158,375	156,514	-	63,660	378,549
Student transportation	24,705	-	-	93,850	118,555
Food services	-	-	-	109,336	109,336
Extracurricular activities	37,343	-	-	69,880	107,223
Extracurricular athletics	99,740	-	-	11,945	111,685
Resources transferred to other districts	-	-	-	4,873	4,873
Capital outlay	87,170	2,878	-	85,933	175,981
Total expenditures	2,089,106	164,457	-	881,086	3,134,649
Revenues over (under) expenditures	35,449	(160,794)	39,189	377,948	291,792
Other financing sources (uses):					
Operating Transfers, net	(47,834)	345,999	-	(298,165)	-
Net change in fund balances	(12,385)	185,205	39,189	79,783	291,792
Fund balances, July 1, 2021	209,951	2,817,754	483,543	1,383,620	4,894,868
Fund balances, June 30, 2022	\$ 197,566	\$ 3,002,959	\$ 522,732	\$ 1,463,403	\$ 5,186,660

The accompanying notes are an integral part of the financial statements.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund
Balances of Governmental Funds to the Statement of Activities
For the Year Ended June 30, 2022

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$ 291,792
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeds capital outlay.	(49,666)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	(9,169)
The current period net decrease in compensated absences and other postemployment benefits payable did not require the use of current financial resources and, therefore, generated no expenditure to be reported in the governmental funds.	501,219
Pension expense as reported in the funds is based on contributions made by the employer, however in the statement of activities it is based on the actuarial study performed for the pension plans. This is the amount by which the contributions to the plan exceed the actual pension expense.	<u>100,229</u>
Change in net position of governmental activities	<u>\$ 834,405</u>

The accompanying notes are an integral part of the financial statements.

NOTES TO THE FINANCIAL STATEMENTS

*Preliminary Draft
Subject to Revisions*

GARDINER SCHOOL DISTRICT NO. 7 AND 4

Notes to the Financial Statements

For the Year Ended June 30, 2022

1. Summary of Significant Accounting Policies

The financial statements of Gardiner School District No. 7 and 4 have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental units. The Government Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

Reporting Entity

Gardiner School District No. 7 and 4, delivers public education services to students below the College and University level to residents of the District. Generally accepted accounting principles in the United States require that these financial statements present Gardiner School District No. 7 and 4 (the primary government) and all component units, if any. Component units are separate organizations that are included in the District's reporting entity because of the significance of their operational or financial relationships with the District. All significant activities and organizations for which the District is financially accountable have been considered for inclusion in the general purpose financial statements. Gardiner School District No. 7 and 4 has no component units.

The District actually consists of two separate legal entities - High School and Elementary districts. Accounting records of both districts must be maintained separately per state law because of differences in funding and tax base. Yet, both are managed by one central Board of Trustees, elected in a district-wide election, and by a central administration appointed by and responsible to the Board. Although the District legally consists of two separate statutory entities, it is managed and operated as a single system. These financial statements present, as a single reporting entity, all activities over which the Board of Trustees exercises responsibility.

Government Wide and Fund Financial Statements

The District's financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

Government-Wide Financial Statements - The statement of net position and statement of activities report information on all of the non-fiduciary activities of the primary government. All internal activity has been eliminated.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

1. Summary of Significant Accounting Policies (continued)

Government Wide and Fund Financial Statements (continued)

The statement of net position presents the financial condition of the governmental activities of the District at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include 1) charges paid by the recipient of the goods or services provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Property taxes and other items not properly included among program revenues are reported instead as general revenues. Special items such as the loss on disposal of equipment are also reported below general revenues.

The District's policy is to apply restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

Fund Financial Statements - Separate financial statements are provided for governmental funds. The focus of governmental fund financial statements is on major funds. For the District, the General Fund, the High School Bus Depreciation Fund, and the Multi-District Fund are considered major and are presented in separate columns. Non-major funds are aggregated and presented in a single column.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and *the accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and *the modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected by the last day of the year. Therefore, all revenue items are considered to be measurable and available only when cash is received by the government.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

1. Summary of Significant Accounting Policies (continued)

Measurement Focus, Basis of Accounting, and Financial Statement Presentation (continued)

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The government reports the following major governmental funds:

The *General Fund* accounts for all financial resources of the general government, except those required to be accounted for in another fund. The revenue sources of the general fund include district tax levies, the state of Montana, and the federal government.

The *High School Bus Depreciation Fund* accounts for financing the replacement of buses and communication system or safety devices owned by a school district. The High School Bus Depreciation Fund revenue sources consist primarily of district tax levies.

The *Multi-District Fund* accounts for revenues and expenditures related to an interlocal agreement between the elementary and high school districts.

Adoption of New Accounting Standard

During the year, the District implemented GASB Statement 87: *Leases*. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. The District has evaluated the present value of all the District's future lease payments, and the amount is not material to the financial statements as a whole. The adoption of this standard resulted in no additional disclosures related to leases.

Encumbrances

Encumbrances outstanding at year-end represent the estimated amount of the expenditures ultimately to result if unperformed purchase orders or contracts in process at year-end were completed. They do not constitute expenditures or liabilities in the fund financial statements, but are included as expenditures in the budget basis financials.

Encumbrances are included as an assignment of fund balance in the fund balance sheet and have no effect on the statement of revenues, expenditures and changes in fund balance. See Note 11 for additional disclosure on the District's encumbrance commitments.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

1. Summary of Significant Accounting Policies (continued)

Budgets

State law requires that the District adopt budgets for certain funds, generally those supported by property taxes. Budgeted and non-budgeted funds are as follows:

<u>Fund</u>	<u>Budgeted</u>	<u>Non-Budgeted</u>
General	X	
Special Revenue:		
Transportation	X	
Bus Depreciation Fund	X	
School Food		X
Tuition	X	
Retirement	X	
Miscellaneous Programs		X
Compensated Absences		X
Technology	X	
Adult Education	X	
Traffic Education		X
Impact Aid Fund		X
Flexibility	X	
Extracurricular Activities		X
Multi-District Fund		X
Student Scholarship Fund		X
Capital Projects:		
Building		X
Building Reserve	X	
Debt Service Fund:		
Debt Service Fund	X	

The General Fund budget is formulated on basic and per student entitlement amounts and enrollment. Budgets for other funds are based primarily on expected revenues and expenditures. Budgeted fund expenditures are limited by State law to budgeted amounts however budgets may be amended for emergencies as defined by State law.

The budget policy is as follows:

- On the second Monday in August, the Board of Trustees must meet to legally adopt the final budget. This budget is adopted consistent with the basis of accounting described in Note 1.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

1. Summary of Significant Accounting Policies (continued)

Budgets (continued)

- Upon adoption of the final budget, expenditures are limited to the total fund budget. The District has the right to transfer budgetary authority among the various line items of a fund, but not between funds. Unexpected and unencumbered appropriations lapse at year end.

Property Taxes

Property taxes are levied in August of each fiscal year, based on assessments as of the prior January 1. Taxes are normally billed in October and payable 50% by November 30 and 50% by May 31. Property taxes are maintained and collected by the County Treasurer; the District records such receipts when reported by the Treasurer.

The total mill levy for the year was 52.07 mills in the elementary district and 34.96 mills in the high school district. Taxable value for the elementary district was \$8,056,509 and \$10,508,380 for the high school district.

Tax Abatements

Per GASB Statement No. 77, governments that enter into tax abatement agreements are to disclose pertinent information about the agreements in the notes to the financial statements. Per the County Treasurer, the District had no tax abatements for fiscal year 2022.

Cash and Investments

Cash and cash equivalents, including the Student Extracurricular Fund (an expendable trust), are held by a local financial institution and the Montana Board of Investments Short-Term Investment Pool (STIP).

Authorized investments allowed by Section 20-0-213, MCA, include savings or time deposits in a state or national bank, savings and loan association, or credit union insured by the FDIC or NCUA located in the State, and the State Unified Investment Program. Further, Section 7-6-202, MCA authorizes investments in U.S. government treasury bills, notes, bonds, U.S. Treasury obligations, treasury receipts, general obligations of certain agencies of the United States, and U.S. government security money market funds if the fund meets certain conditions. The District is also invested in the STIP as provided in MCA 17-6-204. STIP has invested in derivatives, but the nature of those transactions, the reason for entering into them and the District's exposure to credit risk is not available to the District for disclosure.

Due from Other Governments

These accounts are composed primarily of: (1) revenue accruals for property taxes received from the county and (2) revenue accruals for the various reimbursable type grants for which revenue is recognized as expenditures are made. If receipts exceed expenditures, the excess is generally deferred until expenditure of funds, but may be recognized as revenue depending on the terms of the particular grant agreement.

GARDINER SCHOOL DISTRICT NO. 7 AND 4

Notes to the Financial Statements

For the Year Ended June 30, 2022

1. Summary of Significant Accounting Policies (continued)

Inventories

Supplies obtained through the governmental funds are recorded as expenditures at the time of purchase. Inventory is valued at cost. Inventories of materials and supplies on hand are not maintained; however, they are not considered material.

Capital Assets

Capital assets, which include land, land improvements, buildings and improvements, and machinery and equipment, are reported in the government-wide financial statements. The District defines capital assets as assets with an initial, individual cost of more than \$5,000. Land, buildings and equipment are stated on the basis of historical cost, except estimated historical costs were utilized where no historical records exist. Assets acquired through gifts or donations are recorded at their estimated fair market value at time of acquisition. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset life is not capitalized.

Depreciation is recorded using the straight-line method with the following lives:

Land improvements	20 Years
Buildings and improvements	25-50 Years
Machinery and equipment.....	5-25 Years

Liability for Compensated Absences

Non-certified District employees earn vacation leave ranging from 15 to 24 days per year depending on the individual's years of service. Vacation leave may be accumulated to a total not to exceed two times the maximum number of days earned annually.

Certified District employees earn between 10 to 12 sick days per year depending on their contract. No accumulated sick leave is paid on termination or retirement for certified employees. Sick leave is earned at a rate of one day per month, for non-certified District employees. Upon retirement or termination non-certified employees are paid 25% of unused sick leave. All District employees are paid 100% of unused vacation leave. Non-vesting sick leave is not accrued.

In governmental funds, sick leave and vacation leave are recorded as expenditures in the year paid, as it is the District's policy to satisfy any unpaid amounts at year end from future resources, not expendable available resources.

The District, in accordance with State Law, may appropriate year end General Fund cash and establish a reserve fund for the purpose of paying any accumulated amount of sick leave due to a non-teaching employee upon termination of employment. Such reserve (Special Revenue Fund Compensated Absence) may be used only for the purpose stated above and may not exceed 30% of the District liability for accumulated sick leave and vacation pay as of June 30, 2022.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

1. Summary of Significant Accounting Policies (continued)

Other Post-Employment Benefits

The District recognizes and reports its postemployment health care benefits in accordance with the new pronouncement, GASB Statement 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*.

Deferred Outflows and Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position or fund balance that applies to a future period and thus, will not be recognized as an outflow of resources (expense/expenditure) until then.

The District has several types of deferred outflows of resources and all relate to the net pension liability. They relate to the District's allocable share of the difference between actual and expected contributions, the difference between actual and expected experience and the effect of changes of assumptions during the year on the valuation of the net pension liability. It also includes the contributions paid to the pension plans subsequent to the measurement date. This amount is reported only in the government-wide financial statements. See Note 10 for detailed information.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position or fund balance that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time.

The District has two types of items in this area. One item, unavailable revenue, only arises under a modified accrual basis of accounting. Accordingly, unavailable revenue is reported only in the governmental funds balance sheet and represents. Deferred inflows of resources reported in the governmental funds for unavailable revenues are as follows:

	<u>General Fund</u>	<u>High School Bus Depreciation Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total</u>
Unavailable Revenue - Property taxes	\$ 20,293	\$ 1,625	\$ 8,144	\$ 30,062

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

1. Summary of Significant Accounting Policies (continued)

Deferred Outflows and Inflows of Resources (continued)

The District also has deferred inflows of resources related to the net pension liability. They relate to the difference between projected and actual earnings on the pension plans and changes in proportion and differences between employer contributions and proportionate share of contributions. See Note 10 for detailed information.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources, deferred inflows of resources, and pension expense, information about the fiduciary net position of the Teachers' Retirement System (TRS) and the Montana Public Employee Retirement System (PERS) and additions to/deductions from TRS's and PERS's fiduciary net position have been determined on the same basis as they are reported by TRS and PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Fund Equity

In the fund financial statements, governmental funds are reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor how those amounts may be spent. Designations of fund balances as non-spendable, restricted, committed, assigned or unassigned are based upon the types of constraints placed upon the outstanding balances.

Fund balance is classified on the relative strength of the spending constraints placed on the purpose for which resources can be used as follows:

Nonspendable fund balance – amounts that cannot be spent because they are either (1) not in spendable form or (2) legally or contractually required to be maintained intact.

Restricted fund balance – amounts constrained to specific purposes externally imposed by creditors (such as through debt covenants), grantor and contributors or laws, or regulations or other governments, or through constitutional provisions, or by enabling legislation.

Committed fund balance - amounts that can only be used for specific purposes, pursuant to constraints imposed by formal action of the government's highest level of decision making authority. The Board of Trustees is the highest level of decision making authority which has the authority to commit fund balance; however, the District Clerk has been delegated the authority to determine the specific amount to be committed.

Assigned fund balance – amounts that are constrained by the governments' intent to be used for specific purposes, but are neither restricted nor committed. Funds can be assigned by the District Clerk, Superintendent of Schools or the Board of Trustees.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

1. Summary of Significant Accounting Policies (continued)

Unassigned fund balance – amounts that represent fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. In other governmental funds, it may be necessary to report a negative residual balance as unassigned.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Subsequent Events

Subsequent events have been evaluated through **DRAFT, 2022**, the date the report was available to be issued.

2. Cash and Investments

At June 30, 2022, the District held \$5,045,746 of cash and cash equivalents of which \$1,977,353 were invested in STIP. The bank balance was insured up to \$250,000 by the Federal Depository Insurance Corporation (FDIC), the remainder is collateralized. All funds are reported as cash in the accompanying financial statements, as the District has full access to these funds upon request. Interest earnings are allocated to the individual funds of the District based on average month end cash balances.

The District voluntarily participates in the STIP administered by the Montana Board of Investments (MBOI). A local government's STIP ownership is represented by shares, the prices of which are fixed at \$1.00 per share, and participants may buy or sell shares with one business days' notice. STIP administrative expenses are charged daily against the STIP income, which is distributed on the first calendar day of each month. Shareholders have the option to automatically reinvest their distribution income in additional shares. STIP is not registered with the Securities and Exchange Commission. STIP is not FDIC-insured or otherwise insured or guaranteed by the federal government, the State of Montana, the MBOI or any other entity against investment losses, and there is no guaranteed rate of return on funds invested in STIP shares. The MBOI maintains a reserve fund to offset possible losses and limit fluctuations in STIP's valuation. The STIP investment portfolio consists of securities with a maximum maturity of two years. Information on investments held in the STIP can be found in the Annual Report on the MBOI website at <http://investmentmt.com/AnnualReportsAudits>.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

2. Cash and Investments (continued)

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Credit risk is minimized by compliance with State law, which limits local governments to certain investment types. The District has no formal investment policy that would further limit its exposure to credit risk.

Obligations of the U.S. Government or obligations explicitly guaranteed by the U.S. Government are not considered to have credit risk. Credit quality ratings of investments held by STIP, by major credit rating services, may be found in the MBOI's Annual Report.

3. Property Taxes Receivable

Property is assessed by the County Assessor, an agent of the State of Montana. Valuations are determined under State law and submitted to the County Treasurer for the preparation of tax notices. Property taxes are assessed against the owner of record as of January 1st with the taxes generally being levied in August and billed as of November 1st. Property taxes receivable are recorded as of the date levied. Uncollected taxes receivable at year-end are considered unavailable tax revenue.

Taxes are due in two payments, generally, November 30th and May 31st. Unpaid taxes become delinquent on December 1st and June 1st. After three years of delinquency, the County may proceed to take title to the property. Delinquent taxes may be collected for up to ten years. The County Treasurer may issue a writ of execution to the County Sheriff to seize the property and sell it to pay the taxes. Unpaid taxes at the end of ten years may be written off by the County Commissioners. Because of the collection procedures described above, estimated uncollectible amounts are minimal and therefore not recorded.

Taxes paid under protest are placed in an escrow fund by the County pending settlement of the protest. Under State law (MCA 15-1-402), the School District may demand payment from the protested tax escrow fund of all or part of the protested taxes from the second and subsequent years of the protest. No demand for payment has been made by the District. The District policy is to not recognize this revenue until the protest is settled and taxes are distributed.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

4. Non-Monetary Transactions

The District received commodities from the U.S. Government valued at \$5,036. The value was provided by the State of Montana Office of Public Instruction.

5. Compensated Absences

The following is a summary of obligations of the District for the fiscal year ended 2022:

	<u>Compensated Absences</u>
Balance June 30, 2021	\$ 121,711
Additions	-
Reductions	<u>(4,168)</u>
Balance June 30, 2022	<u>\$ 117,543</u>
Current Portion Due Within One Year	\$ 11,755
LT Portion	\$ 105,788

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

6. Capital Assets

A summary of capital assets follows:

	Beginning June 30, 2021	Additions	Retirements	Transfers	Ending June 30, 2022
Government Activities					
Capital assets not subject to depreciation:					
Land	\$ 52,876	\$ -	\$ -	\$ -	\$ 52,876
Construction in progress	51,959	-	-	(51,959)	-
Capital assets subject to depreciation:					
Land improvements	352,364	-	-	-	352,364
Buildings and improvements	5,807,409	133,848	-	51,959	5,993,216
Equipment and other	1,461,785	42,133	(320,558)	-	1,183,360
Total capital assets	<u>7,726,393</u>	<u>175,981</u>	<u>(320,558)</u>	<u>-</u>	<u>7,581,816</u>
Less accumulated depreciation for:					
Land improvements	303,114	4,527	-	-	307,641
Buildings and improvements	3,212,993	134,894	-	-	3,347,887
Equipment and other	1,230,586	86,226	(320,558)	-	996,254
Total accumulated depreciation	<u>4,746,693</u>	<u>225,647</u>	<u>(320,558)</u>	<u>-</u>	<u>4,651,782</u>
Total capital assets, net of accumulated depreciation	<u>\$ 2,979,700</u>	<u>\$ (49,666)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,930,034</u>

Depreciation expense has been charged to functions of the primary government as follows:

	Primary Government
Instruction	\$ 1,076
Operations and maintenance	119,533
Transportation	76,693
Unallocated depreciation	28,345
	<u>\$ 225,647</u>

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

7. Fund Balances

The District has a policy to expend restricted amounts first when an expenditure has been incurred for purposes for which both restricted and unrestricted fund balances are available. The policy states the order of releasing fund balance for current expenditures is: restricted, committed, assigned and then unassigned.

	General Fund	Special Revenue Funds	Capital Project Funds	Total
Fund balance:				
Restricted for:				
Bus purchases and maintenance	\$ -	\$ 1,028,467	\$ -	\$ 1,028,467
Compensated Absences	-	19,277	-	19,277
DPHHS - Voc Rehab	-	31,007	-	31,007
Exploring Yellowstone - Summer	-	4,411	-	4,411
Exxon Grant	-	4,925	-	4,925
Garden/Greenhouse	-	985	-	985
Library Fines	-	821	-	821
Montana School East Photo contest	-	250	-	250
Mammoth Transportation	-	15,898	-	15,898
Metal Mines	-	176,103	-	176,103
Miscellaneous Grants	-	1,289	-	1,289
Missoula Children's Theater	-	948	-	948
Montana Arts Council Grant	-	300	-	300
Olga Lengyel Institute	-	126	-	126
OTO Indian Education	-	771	-	771
P Card Rebates	-	17	-	17
PSAT Fees	-	252	-	252
Retirement Services	-	150,520	-	150,520
Solar Panels	-	2,351	-	2,351
PL064	-	270	-	270
TEAM Vocation Grant	-	250	-	250
Technology	-	59,513	-	59,513
Transportation	-	112,924	-	112,924
United Way Grant	-	533	-	533
USGBC Grant	-	12,589	-	12,589
Vo-Ed	-	5,432	-	5,432
Subtotal Restricted Fund Balance	-	1,630,229	-	1,630,229

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

7. Fund Balances (continued)

	General Fund	Special Revenue Funds	Capital Project Funds	Total
Committed for:				
Box Tops for Education	-	4,132	-	4,132
Athletic Programs	-	285	-	285
Miscellaneous Federal Grants	-	3,997	-	3,997
Medicaid	-	93,733	-	93,733
Multi District	-	3,002,959	-	3,002,959
DPHHS - Mini Grant	-	330	-	330
Part B Special Ed Co-Op	-	1,257	-	1,257
Response to Instruction (RTI)	-	1,074	-	1,074
Program Participation Scholarships	-	1,000	-	1,000
Title 1A Academic Achievement	-	2,027	-	2,027
Montana Model United Nations	-	1,422	-	1,422
School Food Services	-	16,963	-	16,963
Student Extra Curricular Activities	-	46,690	-	46,690
Adult Education	-	22,079	-	22,079
Building projects	-	-	12,839	12,839
Subtotal Committed Fund Balance	-	3,197,948	12,839	3,210,787
Assigned for:				
Building maintenance	-	-	121,307	121,307
Traffic Education	-	6,133	-	6,133
Tuition	-	20,638	-	20,638
Subtotal Assigned Fund Balance	-	26,771	121,307	148,078
Unassigned:	197,566	-	-	197,566
Total Fund Balances	\$ 197,566	\$ 4,854,948	\$ 134,146	\$ 5,186,660

8. Other Post-Employment Benefits

As required by Governmental Accounting Standards Board (GASB) Statement No. 75 Other Postemployment Benefits, the District has calculated a post-employment benefits liability for the fiscal year ended June 30, 2022.

General Information about the OPEB Plan

Gardiner School District No. 7 and 4 has a single-employer defined benefit medical plan. The plan currently provides defined healthcare insurance benefits for eligible employees, retirees, spouses and dependents. Participation is elected by the retiree at the time of retirement. Benefit provisions are approved annually by the Board of Trustees and may be revoked or altered at any time. The plan does not issue a publicly available financial report. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

8. Other Post-Employment Benefits (continued)

Funding Policy

The District provides no direct subsidy to the health insurance premiums for retirees. Retirees pay for the entire cost of the health insurance premium. Eligible retired employees include former full-time and certain other employees. The District has elected to calculate the other post-employment benefits (OPEB) cost and related information using the alternative measurement method permitted by GASB Statement 75 for employers in plans with fewer than one hundred total plan members, in place of the actuarial valuation. There are no assets set aside to fund these benefits as the District funds post-retirement health insurance benefits on a pay-as-you-go basis funded 100% by the retiring employees.

Employees Covered by the Benefit Terms

At June 30, 2022, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	4
Inactive employees not entitled to benefit payments	-
Active employees	21
	25

Total OPEB Liability

The District's total OPEB obligation of \$0 was measured as of June 30, 2022, and was determined by an alternative measurement method (AMM) calculation as of that date.

Actuarial Assumptions and Other Inputs

The total OPEB liability in the June 30, 2022 AMM calculation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Salary increase	4.50 percent
Discount rate	3.10 percent

The discount rate was based on a 20-year tax exempt municipal bond yield.

Mortality rates were based on the Pub-2010 Public Retirement Plans Mortality Tables, with mortality improvement projected for 10 years.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

8. Other Post-Employment Benefits (continued)

Changes in the Total Liability

Health cost trend rates were based on the following table:

	<u>Medical</u>	<u>Pharmacy</u>	<u>Dental</u>	<u>Vision</u>
FY2023	4.700%	5.200%	3.500%	3.000%
FY2024	4.800%	4.800%	3.500%	3.000%
FY2025	4.700%	4.700%	3.000%	3.000%
FY2026	4.600%	4.600%	3.000%	3.000%
FY2027	4.500%	4.500%	3.000%	3.000%
FY2028	4.400%	4.400%	3.000%	3.000%
FY2029	4.300%	4.300%	3.000%	3.000%
FY2030	4.200%	4.200%	3.000%	3.000%
FY2031+	4.200%	4.200%	3.000%	3.000%
FY2032+	4.200%	4.200%	3.000%	3.000%

Changes in Total OPEB Liability as of June 30, 2022:

Balance as of June 30, 2021	\$ 497,051
Changes for the year:	
Service cost	23,636
Interest	16,141
Changes in economic/demographic gains or losses	(536,828)
Changes in assumptions or other inputs	-
Change in net OPEB obligation	<u>(497,051)</u>
Balance as of June 30, 2022	<u>\$ -</u>

There were no changes to the benefit terms in the current year.

Sensitivity Analysis

The following table presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate that is one percent lower (2.10 percent) or one percent higher (4.10 percent) than the current discount rate.

	<u>1.0% Decrease</u>	<u>3.10% Current Rate</u>	<u>1.0% Increase</u>
Total OPEB Liability	\$ -	\$ -	\$ -
Change from Baseline	\$ -	\$ -	\$ -

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

8. Other Post-Employment Benefits (continued)

Changes in the Total Liability (continued)

The following table presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using healthcare cost trend rates that are one percent lower or one percent higher than the current health cost trend rates (see health cost trend rates table on the previous page):

	Healthcare Cost Trend Rates (5.2% decreasing to 3.0%)		
	1.0% Decrease	Current Rate	1.0% Increase
Total OPEB Liability	\$ -	\$ -	\$ -
Change from Baseline	\$ -	\$ -	\$ -

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

OPEB Expense for June 30, 2022 was (\$497,051). As the District has no assets accumulated to fund the benefits, the deferred inflows and outflows of the District's OPEB are zero, as these amounts relate to actual versus expected investment earnings.

Changes in assumptions and methods: The following changes in assumptions or other inputs were made that affected the measurement of the total OPEB liability.

1. The projected salary increase rate was increased from 3.5% to 4.5%
2. The District approved a change in health insurance rates that ultimately eliminated any implied retiree health insurance rate subsidy.

9. Interfund Activity

Interfund activity consisted of a transfer from the General Fund to the Elementary Compensated Absence Fund and the High School Sick Leave Reserve Fund, both nonmajor funds, in the amount of \$14,768. The transfer was made pursuant to the compensated absence liability fund limit (MCA 20-9-512). See Note 13 for transfer to the Multi-District fund.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

10. Net Pension Liability

Plan Description

PERS

The PERS-Defined Benefit Retirement Plan (DBRP), administered by the Montana Public Employee Retirement Administration (MPERA), is a multiple-employer, cost-sharing plan established July 1, 1945, and governed by Title 19, chapters 2 & 3, Montana Code Annotated (MCA). This plan provides retirement benefits to covered employees of the State, and local governments, and certain employees of the Montana University System, and school districts. Benefits are established by state law and can only be amended by the Legislature.

All new members are initially members of the PERS-DBRP and have a 12-month window during which they may choose to remain in the PERS-DBRP or join the PERS-DCRP by filing an irrevocable election. Members may not be participants of both the defined benefit and defined contribution retirement plans. All new members from the universities also have a third option to join the university system's Montana University System Retirement Program (MUS-RP).

The PERS-DBRP provides retirement, disability, and death benefits to plan members and their beneficiaries. Benefits are based on eligibility, year on service, and highest average compensation (HAC). Members rights are vested after five years of service.

TRS

Teachers' Retirement System (TRS or the System) is a mandatory-participation multiple-employer cost-sharing defined-benefit public pension plan that provides retirement services to individuals employed as teachers, administrators, and in other professional and skilled positions employed in public education in Montana.

The TRS Board is the governing body of the System and the TRS staff administers the system in conformity with the laws set forth in Title 19, chapter 20 of the Montana Code Annotated, and administrative rules set forth in Title 2, chapter 44 of the Administrative Rules of Montana. Additional information pertaining to membership, benefit structure, and prior years' actuarial valuations, as well as links to applicable statutes and administrative rules, may be obtained by visiting the TRS web site at trs.mt.gov.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

10. Net Pension Liability (continued)

Summary of Benefits

PERS

Eligibility for benefit

Service retirement:

- | | |
|---------------------------------|--|
| Hired prior to July 1, 2011: | Age 60, 5 years of membership service;
Age 65, regardless of membership service; or
Any age, 30 years of membership service. |
| Hired on or after July 1, 2011: | Age 65, 5 years of membership service;
Age 70, regardless of membership service. |

Early Retirement

Early retirement, actuarially reduced:

- | | |
|---------------------------------|---|
| Hired prior to July 1, 2011: | Age 50, 5 years of membership service; or
Any age, 25 years of membership service. |
| Hired on or after July 1, 2011: | Age 55, 5 years of membership service. |

Second Retirement (requires returning to PERS-covered employer or PERS service):

- Retire before January 1, 2016 and accumulate less than 2 years additional service credit or retire on or after January 1, 2016 and accumulate less than 5 years additional service credit:
 - A refund of member's contributions plus return interest (currently 2.02% effective Jul 1, 2018)
 - No service credit for second employment;
 - Start the same benefit amount the month following termination; and
 - Guaranteed Annual Benefit Adjustment (GABA) starts again in the January immediately following the second retirement
- Retire before January 1, 2016 and accumulate at least 2 years of additional service credit:
 - A recalculated retirement benefit based on provisions in effect after the initial retirement; and
 - GABA starts on the recalculated benefit in the January after receiving the new benefit for 12 months.
- Retire on or after January 1, 2016 and accumulated 5 or more years of service credit:
 - The same retirement as prior to the return to service;
 - A second retirement benefit as prior to the second period of service based on laws in effect upon the rehire date; and
 - GABA starts on both benefits in the January after receiving the original and the new benefit for 12 months.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

10. Net Pension Liability (continued)

Member's highest average compensation (HAC)

- Hired prior to July 1, 2011 - highest average compensation during any consecutive 36 months;
- Hired on or after July 1, 2011 – highest average compensation during any consecutive 60 months;

Compensation Cap

- Hired on or after July 1, 2013 – 110% annual cap on compensation considered as part of a member's highest average compensation.

Monthly benefit formula

Members hired prior to July 1, 2011:

- Less than 25 years of membership service: 1.785% of HAC per year of service credit;
- 25 years of membership service or more: 2% of HAC per year of service credit.

Members hired on or after July 1, 2011:

- Less than 10 years of membership service: 1.5% of HAC per year of service credit;
- 10 years or more, but less than 30 years of membership service: 1.785% of HAC per year of service credit;
- 30 years or more of membership service: 2% of HAC per year of service credit.

Guaranteed Annual Benefit Adjustment (GABA):

After the member has completed 12 full months of retirement, the member's benefit increases by the applicable percentage (provided below) each January, inclusive of other adjustments to the member's benefit.

- 3.0% for members hired prior to July 1, 2007
- 1.5% for members hired between July 1, 2007 and June 30, 2013
- Members hired on or after July 1, 2013:
 - 1.5% for each year PERS is funded at or above 90%
 - 1.5% is reduced by 0.1% for each 2% PERS is funded below 90%; and
 - 0% whenever the amortization period for PERS is 40 years or more.

10. Net Pension Liability (continued)

TRS

Through June 30, 2013, all members enrolled in TRS participated in a single-tiered plan ("Tier One"). Employees with a minimum of 25 years of service or who have reached age 60 with 5 years of service are eligible to receive an annual retirement benefit equal to creditable service years divided by 60 times the average final compensation. Final compensation is the average of the highest three consecutive years of earned compensation. Benefits fully vest after 5 years of creditable service. Vested employees may retire at or after age 50 and receive reduced retirement benefits. Beginning July 1, 2013, new members in TRS participate in a second benefit tier ("Tier Two"), which differs from Tier One as follows:

- Tier Two uses a 5-year average final compensation (as opposed to 3-year AFC in Tier One)
- Tier Two provides for unreduced service retirement benefits at age 60 with 5 years of creditable service or at age 55 with at least 30 years of creditable service (rather than at age 60 with 5 years of service or at any age with creditable service in 25 years in Tier One)
- Tier Two provides for early retirement benefits with 5 years of creditable service at age 55 (rather than age 50 in Tier One)
- Tier Two has a one percent higher normal employee contribution rate (though a temporary 1% supplemental employee contribution rate is also now currently in place for Tier One members), and
- Tier Two provides for an enhanced benefit calculation - $1.85\% \times \text{AFC} \times \text{years of creditable service}$ - for members retiring with at least 30 years of creditable service and at least 60 years of age (rather than $1.6667 \times \text{AFC} \times \text{years of creditable service}$)

A guaranteed annual benefit adjustment (GABA) is payable on January 1st of each calendar year for each retiree who has received at least 36 monthly retirement benefit payments prior to that date. The GABA is applicable to both Tier One and Tier Two members. The GABA for Tier One members is 1.5% of the benefit payable as of January 1st. For Tier Two members the GABA may vary from 0.5% to 1.5% based on the retirement system's funding status and the period required to amortize any unfunded accrued actuarial liability as determined in the prior actuarial valuation.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

10. Net Pension Liability (continued)

Overview of Contributions

PERS

The State Legislature has the authority to establish and amend contribution rates. Member and employer contribution rates are specified by Montana Statute and are a percentage of the member's compensation. Contributions are deducted from each member's salary and remitted by participating employers.

The state of Montana, as the non-employer contributing entity, paid to the Plan, additional contributions that qualify as special funding. Those employers who received special funding are all participating employers.

Member and employer contribution rates are shown in the table below.

<u>Fiscal Year</u>	School Districts		<u>Employer</u>	<u>State</u>
	<u>Hired <07/01/11</u>	<u>Hired >07/01/11</u>		
2022	7.90%	7.90%	8.60%	0.370%
2021	7.90%	7.90%	8.50%	0.370%
2020	7.90%	7.90%	8.40%	0.370%
2019	7.90%	7.90%	8.30%	0.370%
2018	7.90%	7.90%	8.20%	0.370%
2017	7.90%	7.90%	8.10%	0.370%
2016	7.90%	7.90%	8.00%	0.370%
2015	7.90%	7.90%	7.90%	0.370%
2014	7.90%	7.90%	7.80%	0.370%
2012-2013	6.90%	7.90%	6.80%	0.370%
2010-2011	6.90%		6.80%	0.370%
2008-2009	6.90%		6.80%	0.235%
2000-2007	6.90%		6.80%	0.100%

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

10. Net Pension Liability (continued)

1. Member contributions to the system of 7.9% are temporary and will be decreased to 6.9% on January 1 following actuary valuation results that show the amortization period has dropped below 25 years and would remain below 25 years following the reduction of both the additional employer and additional member contribution rates.
2. Employer contributions to the system:
 - a. Effective July 1, 2014, following the 2013 Legislative session, PERS-employer contributions increased an additional 0.1% a year and will continue over 10 years through 2024. The additional employer contributions including the 0.27% added in 2007 and 2009, will terminate on January 1 following an actuary valuation results that show the amortization period has dropped below 25 years and would remain below the 25 years following the reductions of both the additional employer and additional member contributions rates.
 - b. Effective July 1, 2013, employers are required to make contributions on working retirees' compensation. Member contributions for working retirees are not required.
 - c. The portion of employer contributions allocated to the Plan Choice Rate (PCR) are included in the employers reporting. The PCR was paid off effective March 2016 and the contributions previously directed to the PCR are directed to member accounts.
3. Non Employer Contributions
 - a. Special Funding
 - i. The State contributes 0.1% of members' compensation on behalf of local government entities.
 - ii. The State contributes 0.37% of members' compensation on behalf of school district entities.
 - iii. The state contributed a Statutory Appropriation from the General Fund of \$34,290,660.

TRS

The System receives a portion of the total required statutory contributions directly from the State for all employers. The employers are considered to be in a special funding situation as defined by GASB 68 and the State is treated as a non-employer contributing entity in TRS. The System receives 2.49% of reportable compensation from the State's general fund for School Districts and Other Employers. The System also receives 0.11% of reportable compensation from the State's general fund for all TRS Employers including State Agency and University System Employers. Finally, the State is also required to contribute \$25 million in perpetuity payable July 1st of each year.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

10. Net Pension Liability (continued)

The tables below show the history of legislated contributions for TRS members, employers and the State.

School District and Other Employers

	<u>Members</u>	<u>Employers</u>	<u>General fund</u>	<u>Total employee & employer</u>
Prior to July 1, 2007	7.15%	7.47%	0.11%	14.73%
July 1, 2007 to June 30, 2009	7.15%	7.47%	2.11%	16.73%
July 1, 2009 to June 30, 2013	7.15%	7.47%	2.49%	17.11%
July 1, 2013 to June 30, 2014	8.15%	8.47%	2.49%	19.11%
July 1, 2014 to June 30, 2015	8.15%	8.57%	2.49%	19.21%
July 1, 2015 to June 30, 2016	8.15%	8.67%	2.49%	19.31%
July 1, 2016 to June 30, 2017	8.15%	8.77%	2.49%	19.41%
July 1, 2017 to June 30, 2018	8.15%	8.87%	2.49%	19.51%
July 1, 2018 to June 30, 2019	8.15%	8.97%	2.49%	19.61%
July 1, 2019 to June 30, 2020	8.15%	9.07%	2.49%	19.71%
July 1, 2020 to June 30, 2021	8.15%	9.17%	2.49%	19.81%
July 1, 2021 to June 30, 2022	8.15%	9.27%	2.49%	19.91%
July 1, 2022 to June 30, 2023	8.15%	9.37%	2.49%	20.01%
July 1, 2023 to June 30, 2024	8.15%	9.47%	2.49%	20.11%

Stand-Alone Statements

PERS

The stand-alone financial statements (76d) of the Montana Public Employees Retirement Board (PERB) Annual Comprehensive Financial Report (ACFR) and the GASB 68 Report disclose the Plan's fiduciary net position. The reports, as well as the actuarial valuations and experience study, are available from the PERB at PO Box 200131, Helena, MT 59620-0131, (406) 444-3154 or are available on the MPERA website at <http://mpera.mt.gov/about/annualreports1/annualreports>.

TRS

TRS' stand-alone financial statements, actuarial valuations and experience studies can be found online at <https://trs.mt.gov/TrsInfo/NewsAnnualReports>.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

10. Net Pension Liability (continued)

Actuarial Assumptions

PERS

The total pension liability as of June 30, 2021 was determined on the results of an actuarial valuation date of June 30, 2020, using the following actuarial assumptions, applied to all periods included in the measurement.

Among those assumptions were the following:

- Investment Return (net of admin expense) 7.06%
- Admin Expense as a percent of payroll 0.28%
- General Wage Growth* 3.50%
- *includes Inflation at 2.40%
- Merit Increases 0% to 4.8%
- Postretirement Benefit Increases

Guaranteed Annual Benefit Adjustment (GABA) each January

After the member has completed 12 full months of retirement, the member's benefit increases by the applicable percentage (provided below) each January, inclusive of other adjustments to the member's benefit.

- 3.0% for members hired prior to July 1, 2007
- 1.5% for members between July 1, 2007 and June 30, 2013
- Members hired on or after July 1, 2013:
 - a) 1.5% for each year PERS is funded at or above 90%;
 - b) 1.5% is reduced by 0.1% for each 2.0% PERS is funded below 90%; and
 - c) 0% whenever the amortization period for PERS is 40 years or more
- Mortality assumptions among contributing members, service retired members and beneficiaries based on RP-2000 Combined Employee and Annuitant Mortality Tables projected to 2020 with scale BB, set back one year for males
- Mortality assumptions among disabled members were based on RP-2000 Combined Mortality Tables with no projections

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

10. Net Pension Liability (continued)

TRS

The Total Pension Liability as of June 30, 2021, is based on the results of an actuarial valuation date of July 1, 2021. There were several significant assumptions and other inputs used to measure the total pension liability. The actuarial assumptions used in the July 1, 2021 valuation were based on the results of the last actuarial experience study, dated May 3, 2018. Among those assumptions were the following:

- Total Wage Increases* 3.25% - 7.76% for Non-University Members and 4.25% for University Members
- Investment Return 7.06%
- Price Inflation 2.40%
- Postretirement Benefit Increases
 - Tier One Members: If the retiree has received benefits for at least 3 years, the retirement allowance will be increased by 1.5% on January 1st.
 - Tier Two Members, the retirement allowance will be increased by an amount equal to or greater than 0.5% but no more than 1.5% if the most recent actuarial valuation shows the System to be at least 90% funded and the provisions of the increase is not projected to cause the funded ratio to be less than 85%.
- Mortality among contributing members, service retired members, and beneficiaries
 - For Males and Females: RP-2000 Healthy Combined Mortality Table projected to 2022 adjusted for partial credibility setback for two years.
- Mortality among disabled members
 - For Males: RP 2000 Disabled Mortality Table, set back three years, with mortality improvements projected by Scale BB to 2022.
 - For Females: RP 2000 Disabled Mortality Table for Females, set forward two years, with mortality improvements projected by Scale BB to 2022.

*Total Wage Increases include 3.25% general wage increase assumption

10. Net Pension Liability (continued)

Discount Rate

PERS

The discount rate used to measure the Total Pension Liability was 7.06%. The projection of cash flows used to determine the discount rate assumed that contributions from participating plan members, employers, and non-employer contributing entities would be made based on the Board's funding policy, which establishes the contractually required rates under Montana Code Annotated. The State contributed 0.10% of salaries paid by local governments and 0.37% paid by school districts. In addition, the State contributed a statutory appropriation from the general fund. Based on those assumptions, the Plan's fiduciary net position was projected to be adequate to make all the projected future benefit payments of current plan members through the year 2126. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the Total Pension Liability. A municipal bond rate was not incorporated in the discount rate.

TRS

The discount rate used to measure the total pension liability was 7.06%. The projection of cash flows used to determine the discount rate assumed that contributions from participating plan members, employers, and non-employer contributing entities will be made based on the Board's funding policy, which establishes the contractually required rates under Montana Code Annotated. In addition to the contributions the State general fund will contribute \$25 million annually to the System payable July 1st of each year. Based on those assumptions, the System's fiduciary net position was projected to be adequate to make all the projected future benefit payments of current plan members through the year 2124. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. No municipal bond rate was incorporated in the discount rate.

GARDINER SCHOOL DISTRICT NO. 7 AND 4**Notes to the Financial Statements****For the Year Ended June 30, 2022****10. Net Pension Liability (continued)****Target Allocations**

Asset Class	PERS	
	Target Asset Allocation	Long-Term Expected Real Rate of Return Arithmetic Basis
Cash and Equivalents	3.00%	-0.33%
Domestic Equity	30.00%	5.90%
Foreign Equity	17.00%	7.14%
Private Investment	15.00%	9.13%
Real Assets	5.00%	4.03%
Real Estate	9.00%	5.41%
Core Fixed Income	15.00%	1.14%
Non-Core Fixed Income	6.00%	3.02%
Total	100.00%	

	TRS	
	Target Asset Allocation	Long-Term Expected Real Rate of Return Arithmetic Basis
Domestic Equity	30.00%	5.90%
International Equity	17.00%	7.14%
Private Equity	15.00%	9.13%
Real Assets	5.00%	4.03%
Real Estate	9.00%	5.41%
Core Fixed Income	15.00%	1.14%
Non-Core Fixed Income	6.00%	3.02%
Cash	3.00%	-0.33%
	100.00%	

The long-term rate of return as of June 30, 2021 was calculated using the average long-term capital market assumption published in the *Survey of Capital Market Assumptions 2021 Edition* by Horizon Actuarial Service, LLC, yield a median real return of 4.66%. The assumed inflation is based on the intermediate inflation of 2.40% in the *2021 OASDI Trustees Report* used by the Chief Actuary for Social Security to produce 75-year cost projections. Combining these two results yields a nominal return of 7.06%. Best estimates of arithmetic real rates of return for each major asset class included in the target asset allocation as of June 30, 2021 are summarized in the table above.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

10. Net Pension Liability (continued)

Sensitivity Analysis

In accordance with GASB 68, the following presents the employer’s sensitivity of the Net Pension Liability to the discount rate in the table below. A small change in the discount rate can create a significant change in the liability. The Net Pension Liability was calculated using the discount rate of 7.06%, as well as what the Net Pension Liability would be if it were calculated using a discount rate 1.00% lower or 1.00% higher than the current rate.

	1.0% Decrease (6.06%)	Current Discount Rate	1.0% Increase (8.06%)
District’s Proportionate Share of the PERS Net Pension Liability at June 30, 2022	\$ 396,420	\$ 249,738	\$ 126,706
	1.0% Decrease (6.06%)	Current Discount Rate	1.0% Increase (8.06%)
District’s Proportionate Share of the TRS Net Pension Liability at June 30, 2022	\$ 2,154,999	\$ 1,450,391	\$ 862,407

10. Net Pension Liability (continued)

Summary of Significant Accounting Policies

PERS

The Montana Public Employee Retirement Administration (MPERA) prepared its financial statements using the accrual basis of accounting. The same accrual basis was used by MPERA for the purposes of determining the Net Pension Liability; Deferred Outflows of Resources and Deferred Inflows of Resources related to pensions; Pension Expense; the Fiduciary Net Position; and the Additions to or Deductions from Fiduciary Net Position. Member contributions are recognized in the period in which contributions are due. Employer contributions are recognized when due and the employer has made a formal commitment to provide the contributions. Revenues are recognized in the accounting period they are earned and become measurable. Benefit payments and refunds are recognized in the accounting period in which they are due and payable in accordance with the benefit terms. Expenses are recognized in the period incurred. Investments are reported at fair value. MPERA adhered to all accounting principles generally accepted by the United States of America. MPERA applied all applicable pronouncements of the Governmental Accounting Standards Board (GASB).

TRS

The Teachers' Retirement System prepares its financial statements using the accrual basis of accounting. For the purposes of measuring the Net Pension Liability, deferred inflows of resources and deferred outflows of resources related to pensions, pension expense, information about the fiduciary net position of the Teachers' Retirement System (TRS) and additions to/deductions from TRS's fiduciary net position have been determined on the same accrual basis as they are reported by TRS. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. TRS adheres to all applicable Governmental Accounting Standards Board (GASB) statements.

Pension Amount Totals

Employers are provided guidance GASB 68, paragraph 74, that pension amounts must be combined as a total or aggregate for reporting. This is true when employees are provided benefits through more than one pension, whether cost-sharing, single-employer, or agent plans.

GARDINER SCHOOL DISTRICT NO. 7 AND 4

Notes to the Financial Statements

For the Year Ended June 30, 2022

10. Net Pension Liability (continued)

Net Pension Liability

In accordance with GASB Statement 68, Accounting and Financial Reporting for Pensions, employers and the non-employer contributing entity are required to recognize and report certain amounts associated with their participation in the Public Employees' System Defined Benefit Retirement Plan (PERS or the Plan) and the Montana Teachers' Retirement System (TRS or the System). Statement 68 became effective June 30, 2015 and includes requirements to record and report their proportionate share of the collective Net Pension Liability; Pension Expense; and Deferred Outflows and Deferred Inflows of Resources associated with pensions.

As GASB Statement 68 allows, a measurement date of up to 12 months before the employer's fiscal year-end can be utilized to determine the Plan's Total Pension Liability.

In accordance with Statement 68, both PERS and TRS has a special funding situation in which the State of Montana is legally responsible for making contributions directly to PERS and TRS that are used to provide pension benefits to the retired members of PERS and TRS. Due to the existence of a special funding situation, employers are also required to report the portion of the State of Montana's proportionate share of the collective Net Pension Liability that is associated with the employer.

For PERS only, per Montana law, state agencies and universities paid their own additional contributions. These employer paid contributions are not accounted for as special funding for state agencies and universities but are reported as employer contributions.

PERS

The basis for the Total Pension Liability as of June 30, 2021, was determined by taking the results of the June 30, 2020, actuarial valuation and applying standard roll forward procedures. The roll forward procedure uses a calculation that adds the annual normal cost (also called service cost), subtracts the actual benefit payments and refunds for the plan year, and then applies the expected investment rate of return for the year. The roll forward procedure will include the effects of any assumption changes and legislative changes. The update procedures are in conformity with Actuarial Standards of Practice issued by the Actuarial Standards Board.

The Total Pension Liability (TPL) minus the Fiduciary Net Position equals the Net Pension Liability (NPL). The proportionate shares of the employer's and the state of Montana's NPL for June 30, 2022, and 2021, are displayed on page 54. The employer's proportionate share equals the ratio of the employer's contributions to the sum of all employer and non-employer contributions during the measurement period. The state's proportionate share for a particular employer equals the ratio of the contributions for the particular employer to the total state contributions paid. The employer recorded a liability of \$249,738 and the employer's proportionate share was 0.013773 percent.

GARDINER SCHOOL DISTRICT NO. 7 AND 4**Notes to the Financial Statements****For the Year Ended June 30, 2022****10. Net Pension Liability (continued)****TRS**

At June 30, 2022, the employer recorded a liability of \$1,450,391 for its proportionate share of the Net Pension Liability. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2021. Therefore, no update procedures were used to roll forward the total pension liability to the measurement date. The employer's proportion of the net pension liability was based on the employer's contributions received by TRS during the measurement period July 1, 2020, through June 30, 2021, relative to the total employer contributions received from all of TRS' participating employers. At June 30, 2022, the employer's proportion was 0.0876 percent.

	Net Pension Liability as of 06/30/22	Net Pension Liability as of 06/30/21	Percent of Collective NPL as of 06/30/22	Percent of Collective NPL as of 06/30/21	Change in Percent of Collective NPL
District's PERS Proportionate Share	\$ 249,738	\$ 308,005	0.0138%	0.0117%	0.0021%
State of Montana PERS Proportionate Share associated with employer	\$ 83,207	\$ 109,110	0.0046%	0.0041%	0.0005%
Total	\$ 332,945	\$ 417,115	0.0184%	0.0158%	0.0026%
District's TRS Proportionate Share	\$ 1,450,391	\$ 2,086,520	0.0876%	0.0928%	-0.0052%
State of Montana TRS Proportionate Share associated with employer	\$ 826,998	\$ 1,232,380	0.0499%	0.0548%	-0.0049%
Total	\$ 2,277,389	\$ 3,318,900	0.1375%	0.1476%	-0.0101%

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

10. Net Pension Liability (continued)

Changes in actuarial assumptions and methods: For PERS, the following changes in assumptions or other inputs were made that affected the measurement of the TPL

1. The discount rate was lowered from 7.34% to 7.06%
2. The Investment rate of return was lowered from 7.34% to 7.06%.

For TRS, since the previous measurement date, the following changes to actuarial assumptions were made:

1. The discount rate was lowered from 7.34% to 7.06%
2. The Investment rate of return was lowered from 7.34% to 7.06%.

Changes in benefit terms: For PERS and TRS, there have been no changes in benefit terms since the previous measurement date.

Changes in proportionate share: There were no changes between the measurement date of the collective NPL and the employer's reporting date that are expected to have significant effect on the employer's proportionate share of the collective NPL.

Pension Expense

	Pension Expense as of	
	June 30, 2022	
	PERS	TRS
District's Proportionate Share	\$ 19,956	\$ 17,695
State of Montana Proportionate Share associated with the Employer	\$ 25,459	\$ 80,568
Total	<u>\$ 45,415</u>	<u>\$ 98,263</u>

GARDINER SCHOOL DISTRICT NO. 7 AND 4**Notes to the Financial Statements****For the Year Ended June 30, 2022****10. Net Pension Liability (continued)**

At June 30, 2022, the employer recognized a Pension Expense of \$45,415 and \$98,263 for its proportionate share of the PERS' and TRS' Pension Expense, respectively. The employer also recognized grant revenue of \$25,459 and \$80,568 for the support provided by the State of Montana for its proportionate share of the Pension Expense that is associated with the employer for PERS and TRS, respectively.

Deferred Inflows and Outflows

At June 30, 2022, the employer reported its proportionate share of PERS' and TRS' deferred outflows of resources and deferred inflows of resources related to PERS and TRS from the following sources:

	PERS		TRS	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ 2,665	\$ 1,808	\$ 22,779	\$ -
Changes in actuarial assumptions	36,991	-	165,150	745
Difference between projected and actual investment earnings	-	101,172	-	458,303
Changes in proportion and differences between actual and expected contributions	42,541	-	-	144,887
Contributions paid subsequent to the measurement date- FY 2022 contributions	21,605	-	116,050	-
Total	\$ 103,802	\$ 102,980	\$ 303,979	\$ 603,935

Amounts reported as deferred outflows of resources related to pensions resulting from the employer's contributions subsequent to the measurement date will be recognized as a reduction of the Net Pension Liability in the year ended June 30, 2023. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in Pension Expense as follows:

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

10. Net Pension Liability (continued)

Year ended June 30:	Deferred Outflows of Resources		Deferred Inflows of Resources		Amount recognized in Pension Expense as an increase or (decrease) to Pension Expense	
	PERS	TRS	PERS	TRS	PERS	TRS
2023	\$ 27,907	\$ (101,197)	\$ -	\$ -	\$ 27,907	\$ (101,197)
2024	\$ 8,043	\$ (69,204)	\$ -	\$ -	\$ 8,043	\$ (69,204)
2025	\$ (24,436)	\$ (100,176)	\$ -	\$ -	\$ (24,436)	\$ (100,176)
2026	\$ (32,296)	\$ (145,430)	\$ -	\$ -	\$ (32,296)	\$ (145,430)
2027	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Thereafter	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PERS Defined Contribution Plan

The District contributed to the state of Montana Public Employee Retirement System Defined Contribution Retirement Plan (PERS-DCRP) for employees that have elected the DCRP. The PERS-DCRP is administered by the PERB and is reported as a multiple-employer plan established July 1, 2002, and governed by Title 19, chapters 2 & 3, MCA.

All new PERS members are initially members of the PERS-DBRP and have a 12-month window during which they may choose to remain in the PERS-DBRP or join the PERS-DCRP by filing an irrevocable election. Members may not be participants of both the defined benefit and defined contribution retirement plans.

Member and employer contribution rates are specified by state law and are a percentage of the member's compensation. Contributions are deducted from each member's salary and remitted by participating employers. The state Legislature has the authority to establish and amend contribution rates.

Benefits are dependent upon eligibility and individual account balances. Participants are vested immediately in their own contributions and attributable income. Participants are vested after 5 years of membership service for the employer's contributions to individual accounts and the attributable income. Non-vested contributions are forfeited upon termination of employment per 19-3-2117(5), MCA. Such forfeitures are used to cover the administrative expenses of the PERS-DCRP.

At the plan level for the measurement period ended June 30, 2021, the PERS-DCRP employer did not recognize any net pension liability or pension expense for the defined contribution plan. Plan level non-vested forfeitures for the 340 employers that have participants in the PERS-DCRP totaled \$1,103,889.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

11. Encumbrances

Encumbrances are commitments made by the District at year end that have not been fulfilled as of June 30, 2022. They do not constitute expenditures or liabilities in the fund financial statements, but are included in expenditures in the budget basis financials. Encumbrances are reported as part of assigned and restricted fund balance for each fund. There are no encumbrances as of June 30, 2022.

12. Risk Management

The District faces a considerable number of risks of loss, including a) damage to and loss of property and contents, b) employee torts, c) professional liability, i.e., errors and omissions, d) environmental damage, e) workers' compensation, i.e., employee injuries, and f) medical insurance costs of employees. A variety of methods are used to provide insurance for these risks. Commercial policies, transferring all risks of loss, except for relatively small deductible amounts, are purchased for property and content damage, employee torts, professional liabilities and medical insurance costs of employees. The District participates in a statewide public risk pool, Montana School Group's Workers' Compensation Risk Retention Program, for workers' compensation coverage. And, given the lack of coverage available, the District has no coverage for potential losses from environmental damages.

Coverage limits and the deductibles on the commercial policies have stayed relatively constant for the last several years, except for property and content coverage where the guaranteed values have been increased to approximate replacement costs of the assets. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

13. Joint Venture

A joint venture is a legal entity or other organization created by a contractual agreement that is owned, operated, or governed by two or more participants as a separate and specific activity subject to joint control for the purpose of pooling resources and sharing costs, risks and rewards of providing goods or services to the venture participants. The District is a member of the Park County Special Education Cooperative, which develops curriculum for special education. The Cooperative is comprised of eight member districts. The Cooperative is administered by a management board consisting of one member from each district.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to the Financial Statements
For the Year Ended June 30, 2022

13. Joint Venture (continued)

In fiscal year 2018, the District also entered into an internal agreement between the Elementary and High School for the purpose of operation and maintenance of the District's educational and support programs to include update of building and equipment, including contracted services and technology as needed. The fund was established under the authority of Section 20-3-363, MCA, with the High School District as the prime agency. The District contributed \$11,869 from the Elementary School General Fund and \$21,197 from the High School General Fund in fiscal year 2022. The Elementary Transportation Fund transferred \$21,405 and the High School Transportation Fund transferred \$2,040. The Elementary Impact Aid Fund transferred \$125,661 and the High School Impact Aid Fund transferred \$163,827. These transfers are all classified as interfund transfers in the fund statements. Upon termination of the agreement, the fund balance attributed to each entity will be transferred back to the district of origin.

14. Recent Accounting Pronouncements

The GASB issued GASB Statement 96: *Subscription-Based Information Technology Arrangements* in May 2020. This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users. This Statement (1) defines SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. The requirements of this Statement are effective for fiscal years beginning after June 15, 2022, and all reporting periods thereafter.

REQUIRED SUPPLEMENTAL INFORMATION

*Preliminary Draft
Subject to Revisions*

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Statement of Revenues and Expenditures – Budget and Actual
General Fund and High School Bus Depreciation
For the Year Ended June 30, 2022

	General Fund		
	Original & Final Budget	Actual	Variance
Revenues:			
District tax-levies	\$ 524,275	\$ 510,978	\$ 13,297
Investment interest	-	(63)	63
State of Montana	1,018,805	1,013,613	5,192
Other revenue sources	487,834	494,000	(6,166)
Total revenues	2,030,914	2,018,528	12,386
Expenditures:			
Current:			
Instruction	1,012,232	988,391	23,841
Support services	198,748	194,067	4,681
General administration	402,775	393,288	9,487
Operations and maintenance	162,195	158,375	3,820
Student transportation	25,301	24,705	596
Extracurricular activities	38,244	37,343	901
Extracurricular athletics	102,146	99,740	2,406
Capital outlay	89,273	87,170	2,103
Total expenditures	2,030,914	1,983,079	47,835
High School Bus Depreciation Fund			
	Original & Final Budget	Actual	Variance
Revenues:			
District tax-levies	\$ 37,612	\$ 36,749	\$ 863
Investment interest	-	640	(640)
Other revenue sources	-	1,800	(1,800)
Total revenues	37,612	39,189	(1,577)
Expenditures:			
Current:			
Student transportation	521,155	-	521,155
Total expenditures	521,155	-	521,155
Revenues over (under) expenditures	\$ (483,543)	\$ 39,189	\$ (522,732)

See Independent Auditors' Report
The accompanying notes are an integral part of the required supplemental information.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Schedule of Changes in the Total Other Post-Employment Benefits (OPEB) Liability and
Related Ratios
For the Last Ten Fiscal Years*

Total OPEB Liability	2022	2021	2020	2019	2018
Service cost	\$ 23,636	\$ 23,636	\$ 178,592	\$ 178,592	\$ 178,592
Interest	16,141	10,601	30,865	42,993	36,945
Changes in economic/demographic gains or losses	(536,828)	153,694	(940,402)	(368,245)	(278,093)
Changes in assumptions or other inputs	-	29,877	(45,809)	152,871	163,404
Change in total OPEB liability	(497,051)	217,808	(776,754)	6,211	100,848
Beginning balance, total OPEB liability	497,051	279,243	1,055,997	1,049,786	948,938
Ending balance, total OPEB liability	\$ -	\$ 497,051	\$ 279,243	\$ 1,055,997	\$ 1,049,786
Covered-employee payroll	\$ 1,662,662	\$ 1,689,845	\$ 1,611,302	\$ 1,614,963	\$ 1,791,469
Total OPEB Liability as a percentage of covered-employee payroll	0.00%	29.41%	17.33%	58.60%	52.69%

*The amounts presented above for each fiscal year were determined as of June 30th, the measurement date. Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See Independent Auditors' Report

The accompanying notes are an integral part of the required supplemental information.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Schedule of Proportionate Share of the Net Pension Liability
Montana Public Employees' Retirement System
For the Year Ended June 30, 2022

	2022	2021	2020	2019	2018
District's proportion of the net pension liability	0.0138%	0.0117%	0.0100%	0.0108%	0.0170%
District's proportionate share of the net pension liability	\$ 249,738	\$ 308,005	\$ 209,358	\$ 225,228	\$ 330,732
State's proportionate share of the net pension liability associated with the District	83,207	109,110	76,644	85,088	15,106
Total	\$ 332,945	\$ 417,115	\$ 286,002	\$ 310,316	\$ 345,838
District's covered payroll	\$ 251,016	\$ 202,179	\$ 170,620	\$ 183,311	\$ 218,829
District's proportionate share of the net pension liability as a percentage of its covered payroll	99.491%	152.343%	122.704%	122.867%	151.137%
Plan fiduciary net position as a percentage of the total pension liability	79.91%	68.90%	73.85%	73.47%	73.75%
	2017	2016	2015		
District's proportion of the net pension liability	0.0142%	0.0151%	0.0184%		
District's proportionate share of the net pension liability	\$ 241,749	\$ 211,390	\$ 229,519		
State's proportionate share of the net pension liability associated with the District	11,298	9,933	10,729		
Total	\$ 253,047	\$ 221,323	\$ 240,248		
District's covered payroll	\$ 175,740	\$ 182,466	\$ 215,735		
District's proportionate share of the net pension liability as a percentage of its covered payroll	137.561%	115.852%	106.389%		
Plan fiduciary net position as a percentage of the total pension liability	74.71%	78.40%	79.87%		

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See Independent Auditors' Report
The accompanying notes are an integral part of the required supplemental information.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Schedule of Proportionate Share of the Net Pension Liability
Teachers' Retirement System of Montana
For the Year Ended June 30, 2022

	2022	2021	2020	2019	2018
District's proportion of the net pension liability	0.0876%	0.0928%	0.0961%	0.1079%	0.1094%
District's proportionate share of the net pension liability	\$ 1,450,391	\$ 2,086,520	\$ 1,852,913	\$ 2,002,603	\$ 1,843,990
State's proportionate share of the net pension liability associated with the District	826,998	1,232,380	1,122,966	1,248,830	1,170,701
Total	<u>\$ 2,277,389</u>	<u>\$ 3,318,900</u>	<u>\$ 2,975,879</u>	<u>\$ 3,251,433</u>	<u>\$ 3,014,691</u>
District's covered payroll	\$ 1,247,054	\$ 1,276,736	\$ 1,304,406	\$ 1,441,132	\$ 1,442,493
District's proportionate share of the net pension liability as a percentage of its covered payroll	116.31%	163.43%	142.05%	138.96%	127.83%
Plan fiduciary net position as a percentage of the total pension liability	75.54%	64.95%	68.64%	69.09%	70.09%

	2017	2016	2015
District's proportion of the net pension liability	0.1062%	0.1071%	0.1090%
District's proportionate share of the net pension liability	\$ 1,940,709	\$ 1,759,150	\$ 1,676,600
State's proportionate share of the net pension liability associated with the District	1,267,628	1,184,984	1,150,900
Total	<u>\$ 3,208,337</u>	<u>\$ 2,944,134</u>	<u>\$ 2,827,500</u>
District's covered payroll	\$ 1,378,933	\$ 1,366,560	\$ 1,373,971
District's proportionate share of the net pension liability as a percentage of its covered payroll	140.74%	128.73%	122.03%
Plan fiduciary net position as a percentage of the total pension liability	66.69%	69.30%	70.36%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See Independent Auditors' Report
The accompanying notes are an integral part of the required supplemental information.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Schedule of Contributions
Montana Public Employees' Retirement System
For the Year Ended June 30, 2022

	2022	2021	2020	2019	2018
District's contractually required DB contribution	\$ 21,605	\$ 21,336	\$ 16,983	\$ 14,203	\$ 15,032
District's Contribution in relation to the contractually required contribution	21,605	21,336	16,983	14,203	15,032
District's Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -
District's covered payroll	\$ 251,225	\$ 251,016	\$ 202,179	\$ 171,129	\$ 183,311
Contributions as percentage of Covered Payroll	8.600%	8.500%	8.400%	8.300%	8.200%
	2017	2016	2015		
District's contractually required DB contribution	\$ 17,725	\$ 14,273	\$ 14,543		
District's Contribution in relation to the contractually required contribution	17,725	14,273	14,543		
District's Contribution deficiency (excess)	\$ -	\$ -	\$ -		
District's covered payroll	\$ 218,829	\$ 175,740	\$ 182,466		
Contributions as percentage of Covered Payroll	8.100%	8.122%	7.970%		

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See Independent Auditors' Report
The accompanying notes are an integral part of the required supplemental information.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Schedule of Contributions
Teachers' Retirement System of Montana
For the Year Ended June 30, 2022

	2022	2021	2020	2019	2018
District's contractually required DB contribution	\$ 116,050	\$ 114,449	\$ 129,269	\$ 117,282	\$ 141,928
District's Contribution in relation to the contractually required contribution	116,050	114,449	129,269	117,282	141,928
District's Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -
District's covered payroll	\$ 1,251,636	\$ 1,247,054	\$ 1,276,736	\$ 1,304,406	\$ 1,441,132
Contributions as percentage of Covered Payroll	9.27%	9.18%	10.12%	8.99%	9.85%

	2017	2016	2015
District's contractually required DB contribution	\$ 126,507	\$ 123,460	\$ 117,115
District's Contribution in relation to the contractually required contribution	126,507	123,460	117,115
District's Contribution deficiency (excess)	\$ -	\$ -	\$ -
District's covered payroll	\$ 1,442,493	\$ 1,378,933	\$ 1,366,560
Contributions as percentage of Covered Payroll	8.77%	8.95%	8.57%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See Independent Auditors' Report
The accompanying notes are an integral part of the required supplemental information.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to Required Supplemental Information
For the Year Ended June 30, 2022

1. Budgets

State law permits the inclusion of obligations for construction in progress and obligations for the purchase of personal property as expenditures for budget purposes (MCA 20-9-121). Because inclusion for these obligations is required for budgetary purposes, they have been included in expenditures in the statement of Revenues and Expenditures, - Budget and Actual – General Fund. The difference between this presentation and GAAP basis is disclosed below:

	<u>General Fund</u>
Expenditures - Budget Basis	\$ 1,983,079
State On-behalf Payments	<u>106,027</u>
Expenditures - GAAP Basis	<u>\$ 2,089,106</u>

In fiscal year 2022, the District contributed \$11,869 from the Elementary School General Fund and \$21,197 from the High School General Fund to the Multi-District fund. Amounts transferred are not included in the Statement of Revenues and Expenditures – Budget and Actual General Fund, but are accounted as a budget expenditure for budget purposes.

A budget has not been adopted for the Multi-District fund because the school is not legally required to have a budget for this funds. Accordingly, budgetary comparison information is not presented for this major special revenue fund.

The difference between budget and actual for the general fund is related to the on-behalf pension revenue and expense payments. The on-behalf payments for fiscal year 2022 was \$25,459 for PERS and \$80,568 for TRS.

2. Other Post-Employment Benefits (OPEB)

No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Changes in assumptions and methods: The following changes in assumptions or other inputs were made that affected the measurement of the total OPEB liability.

- The projected salary increase rate was increased from 3.5% to 4.5%
- The District approved a change in health insurance rates that ultimately eliminated any implied retiree health insurance rate subsidy.

See Note 8 for the healthcare cost trend rates used in the valuation of the ending Total OPEB Liability.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to Required Supplemental Information
For the Year Ended June 30, 2022

3. Net Pension Liability

PERS

Change in benefit terms: The following changes to the plan provisions were made as identified:

2017:

Working Retiree Limitations – for PERS

Effective July 1, 2017, if a PERS retiree returns as an independent contractor to what would otherwise be PERS-covered employment, general contractor overhead costs are excluded from PERS working retiree limitations.

Refunds

- Terminating members eligible to retire may, in lieu of receiving a monthly retirement benefit, refund their accumulated contributions in a lump sum.
- Terminating members with accumulated contributions between \$200 and \$1,000 who wish to rollover their refund must do so within 90 days of termination of service.
- Trusts, estates, and charitable organizations listed as beneficiaries are entitled to receive only a lump-sum payment.

Interest credited to member accounts

Effective July 1, 2017, the interest rate credited to member accounts increased from 0.25% to 0.77%

Lump-sum payouts

Effective July 1, 2017, lump-sum payouts in all systems are limited to the member's accumulated contributions rate than the present value of the member's benefit.

Disabled PERS Defined Contribution (DC) Members

PERS members hired after July 1, 2011 have a normal retirement age of 65. PERS DC members hired after July 1, 2011 who became disabled were previously only eligible for a disability benefit until age 65. Effective July 1, 2017, these individuals will be eligible for a disability benefit until they reach 70, thus ensuring the same 5-year time period available to PERS DC disabled members hired prior to July 1, 2011 who have a normal retirement age of 60 and are eligible for a disability benefit until age 65.

See Independent Auditors' Report
The accompanying notes are an integral part of the required supplemental information.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to Required Supplemental Information
For the Year Ended June 30, 2022

3. Net Pension Liability (continued)

Changes in Actuarial Assumptions and Methods

The following Actuarial Assumptions were adopted from the June 30, 2020 actuarial valuation:

General Wage Growth*	3.50%
Investment Rate of Returns*	7.65%
*Includes inflation at	2.75%
Merit salary increases	0% to 8.47%
Asset valuation method	4-year smoothed market
Actuarial cost method	Entry age Normal
Amortization method	Level percentage of payroll, open
Remaining amortization period	30 years
Mortality (Healthy members)	For Males and Females: RP 2000 Combined Employee and Annuitant Mortality Table projected to 2020 using Scale BB, males set back 1 year
Mortality (Disabled members)	For Males and Females: RP 2000 Combined Mortality Table, with no projection
Admin Expense as % of Payroll	0.28%

Administrative expenses are recognized by an additional amount added to the normal cost contribution rate for the System. This amount varies from year to year based on the prior year's actual administrative expenses.

The actuarial assumptions and methods utilized in the June 30, 2020 valuation were developed in the six year experience study for the period ending 2016.

See Independent Auditors' Report

The accompanying notes are an integral part of the required supplemental information.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to Required Supplemental Information
For the Year Ended June 30, 2022

3. Net Pension Liability (continued)

TRS

Changes of benefit terms: The following changes to the plan provisions were made as identified:

The 2013 Montana Legislature passed HB 377 which provides additional revenue and created a two tier benefit structure. A Tier One Member is a person who first became a member before July 1, 2013 and has not withdrawn their member's account balance. A Tier Two Member is a person who first becomes a member on or after July 1, 2013 or after withdrawing their member's account balance, becomes a member again on or after July 1, 2013.

The second tier benefit structure for members hired on or after July 1, 2013 is summarized below.

- *Final Average Compensation:* average of earned compensation paid in five consecutive years of full-time service that yields the highest average
- *Service Retirement:* Eligible to receive a service retirement benefit if the member has been credited with at least five full years of creditable service and has attained the age of 60; or has been credited with 30 or more years of full-time or part-time creditable service and has attained age 55
- *Early Retirement:* Eligible to receive an early retirement allowance if a member is not eligible for service retirement but has at least five years of creditable service and attained age 55
- *Professional Retirement Option:* if the member has been credited with 30 or more years of service and has attained the age of 60 they are eligible for an enhanced allowance equal to 1.85% of average final compensation times all service at retirement. Otherwise, the multiplier used to calculate the retirement allowance will be equal to 1.67%
- *Annual Contribution:* 8.15% of member's earned compensation
- *Supplemental Contribution Rate:* On or after July 1, 2023, the TRS Board may require a supplemental contribution up to 0.5% if the following three conditions are met:
 - a) The average funded ratio of the System based on the last three annual actuarial valuations is equal to or less than 80%; and
 - b) The period necessary to amortize all liabilities of the System based on the latest annual actuarial valuation is greater than 20 years; and
 - c) A State or employer contribution rate increase or a flat dollar contribution to the Retirement System Trust fund has been enacted that is equivalent to or greater than the supplemental contribution rate imposed by the TRS Board.

See Independent Auditors' Report

The accompanying notes are an integral part of the required supplemental information.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to Required Supplemental Information
For the Year Ended June 30, 2022

3. Net Pension Liability (continued)

- Disability Retirement: A member will not be eligible for a disability retirement if the member is or will be eligible for a service retirement on the date of termination
- Guaranteed Annual Benefit Adjustment (GABA):
 - a) If the most recent actuarial valuation shows that Retirement System liabilities are at least 90% funded and the provision of the increase is not projected to cause the System's liabilities to be less than 85% funded, the GABA may increase from the 0.5% floor up to 1.5%, as set by the Board.

HB 377 increased revenue from the members, employers and the State as follows:

- Annual State contribution equal to \$25 million paid to the System in monthly installments.
- One-time contribution payable to the Retirement System by the trustees of a school district maintaining a retirement fund. The one-time contribution to the Retirement System shall be the amount earmarked as an operating reserve in excess of 20% of the adopted retirement fund budget for the fiscal year 2013. The amount received was \$22 million in FY 2014.
- 1% supplemental employer contribution. This will increase the current employer rates:
 - School Districts contributions will increase from 7.47% to 8.47%
 - The Montana University System and State Agencies will increase from 9.85% to 10.85%.
 - The supplemental employer contribution will increase by 0.1% each fiscal year for fiscal year 2014 thru fiscal year 2024. Fiscal years beginning after June 30, 2024 the total supplemental employer contribution will be equal to 2%.
- Members hired prior to July 1, 2013 (Tier 1) under HB 377 are required to contribute a supplemental contribution equal to an additional 1% of the member's earned compensation.
- Each employer is required to contribute 9.85% of total compensation paid to all re-employed TRS retirees employed in a TRS reportable position to the System.

Changes in actuarial assumptions and other inputs: The following changes to the actuarial assumptions were adopted in 2021:

- The discount rate was lowered from 7.34% to 7.06%.
- The investment rate of return assumption was lowered from 7.34% to 7.06%

Changes in actuarial assumptions and other inputs: The following changes to the actuarial assumptions were adopted in 2020:

- The discount rate was lowered from 7.50% to 7.34%.
- The investment rate of return assumption was lowered from 7.50% to 7.34%
- The inflation rate was reduced from 2.50% to 2.40%

See Independent Auditors' Report

The accompanying notes are an integral part of the required supplemental information.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to Required Supplemental Information
For the Year Ended June 30, 2022

3. Net Pension Liability (continued)

Changes in actuarial assumptions and other inputs: The following changes to the actuarial assumptions were adopted in 2019:

- The Guaranteed Annual Benefit Adjustment (GABA) for Tier Two members is a variable rate between 0.50% and 1.50% as determined by the Board. Since an increase in the amount of the GABA is not automatic and must be approved by the Board, the assumed increase was lowered from 1.50% to the current rate of 0.50% per annum.

The following changes to the actuarial assumptions were adopted in 2018:

- Assumed rate of inflation was reduced from 3.25% to 2.50%
- Payroll growth assumption was reduced from 4.00% to 3.25%
- Investment return assumption was reduced from 7.75% to 7.50%.
- Wage growth assumption was reduced from 4.00% to 3.25%
- Mortality among contributing members, service retired members, and beneficiaries was updated to the following:
 - For Males and Females: RP-2000 Healthy Combined Mortality Table projected to 2022 adjusted for partial credibility setback for two years.

The tables include margins for mortality improvement which is expected to occur in the future.

- Mortality among disabled members was updated to the following:
 - For Males: RP 2000 Disabled Mortality Table, set back three years, with mortality improvements projected by Scale BB to 2022.
 - For Females: RP 2000 Disabled Mortality Table, set forward two years, with mortality improvements projected by Scale BB to 2022.
- Retirement rates were updated
- Termination rates were updated
- Rates of salary increases were updated

Changes in actuarial assumptions and other inputs: The following changes to the actuarial assumptions were adopted in 2016:

- The normal cost method has been updated to align the calculation of the projected compensation and the total present value of plan benefits so that the normal cost rate reflects the most appropriate allocation of plan costs over future compensation.

See Independent Auditors' Report

The accompanying notes are an integral part of the required supplemental information.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to Required Supplemental Information
For the Year Ended June 30, 2022

3. Net Pension Liability (continued)

Changes in actuarial assumptions and other inputs: The following changes to the actuarial assumptions were adopted in 2015:

- Correctly reflect the proportion of members that are assumed to take a refund of contributions upon termination and appropriately reflect the three-year COLA deferral period for Tier 2 Members.
- The 0.63% load applied to the projected retirement benefits of the university members “to account for larger than average annual compensation increases observed in the years immediately preceding retirement” is not applied to benefits expected to be paid to university members on account of death, disability and termination (prior to retirement eligibility).
- The actuarial valuation was updated to reflect the assumed rate of retirement for university members at age 60 is 8.50% as stated in the actuarial valuation report.
- The actuarial valuation was updated to reflect the fact that vested terminations are only covered by the \$500 death benefit for the one year following their termination and, once again when the terminated member commences their deferred retirement annuity (they are not covered during the deferral period). Additionally, only the portion of the terminated members that are assumed to “retain membership in the System” are covered by the \$500 death benefit after termination.

The following changes to the actuarial assumptions were adopted in 2014:

- Assumed rate of inflation was reduced from 3.50% to 3.25%
- Payroll Growth Assumption was reduced from 4.50% to 4.00%
- Assumed real wage growth was reduced from 1.00% to 0.75%
- Investment return assumption was changed from net of investment and administrative expensed to net of investment expenses only.
- Mortality among contributing members, service retired members, and beneficiaries was updated to the following:

For Males: RP 2000 Healthy Annuitant Mortality Table for ages 50 and above and the RP 2000 Combined Healthy Annuitant Mortality Table for ages below 50, set back four years, with mortality improvements projected by Scale BB to 2018.

For Females: RP 2000 Healthy Annuitant Mortality Table for ages 50 and above and the RP 2000 Combined Healthy Annuitant Mortality Table for ages below 50, set back two years, with mortality improvements projected by Scale BB to 2018.

See Independent Auditors' Report

The accompanying notes are an integral part of the required supplemental information.

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Notes to Required Supplemental Information
For the Year Ended June 30, 2022

3. Net Pension Liability (continued)

- Mortality among disabled members was updated to the following:

For Males: RP 2000 Disabled Mortality Table for Males, set forward one year, with mortality improvements projected by Scale BB to 2018.

For Females: RP 2000 Disabled Mortality Table for Females, set forward five years, with mortality improvements projected by Scale BB to 2018

Method and assumptions used in calculations of actuarially determined contributions:

Actuarial cost method	Entry age
Amortization method	Level percentage of pay, open
Remaining amortization period	29 years
Asset valuation method	4-year smoothed market
Inflation	2.5 percent
Salary increase	3.25 to 7.76 percent, including inflation for Non-University Members and 4.25 percent for University Members;
Investment rate of return	7.50 percent, net of pension plan investment expense, and including inflation

See Independent Auditors' Report

The accompanying notes are an integral part of the required supplemental information.

**SUPPLEMENTAL INFORMATION REQUIRED BY THE
MONTANA OFFICE OF PUBLIC INSTRUCTION**

Montana's Office of Public Instruction mandates that certain information be included in a school district's annual financial statements. These items include: schedule of enrollment and detail of student extracurricular funds by activity.

*Preliminary Draft
Subject to Revisions*

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Schedule of Enrollment
For the Year Ended June 30, 2022

Students Grade K-8

Full-Time Students:

Fall Enrollment-El District	MAEFAIRS Reports	District Reports	Difference
Kindergarten Half Day	-	-	-
Kindergarten Full Day	9	9	-
Grades 1-6	54	54	-
Grades 7-8	21	21	-
Spring Enrollment-El District	MAEFAIRS Reports	District Reports	Difference
Kindergarten Half Day	-	-	-
Kindergarten Full Day	10	10	-
Grades 1-6	62	62	-
Grades 7-8	22	22	-

Part-Time Students:

Fall	Per MAEFAIRS Enrollment Reports				Per District Reports				
Grade	<180 hrs/yr	180-359 hrs/yr	360-539 hrs/yr	540-719 hrs/yr	<180 hrs/yr	180-359 hrs/yr	360-539 hrs/yr	540-719 hrs/yr	Difference
K-Half									
K-Full									
Grades 1-6									
Grades 7-8									
Spring	Per MAEFAIRS Enrollment Reports				Per District Reports				
Grade	<180 hrs/yr	180-359 hrs/yr	360-539 hrs/yr	540-719 hrs/yr	<180 hrs/yr	180-359 hrs/yr	360-539 hrs/yr	540-719 hrs/yr	Difference
K-Half									
K-Full									
Grades 1-6									
Grades 7-8									

GARDINER SCHOOL DISTRICT NO. 7 AND 4

Schedule of Enrollment (continued)

For the Year Ended June 30, 2022

Students Grade 9 – 12:

Full-Time Students:

Fall Enrollment-EI District	MAEFAIRS Reports	District Reports	Difference
Grade 9 - 12	48	48	-
19-year olds included	-	-	-
Job Corps	-	-	-
Youth challenge	-	-	-
Spring Enrollment-EI District	MAEFAIRS Reports	District Reports	Difference
Grade 9 - 12	51	51	-
19-year olds included	-	-	-
Job Corps	-	-	-
Youth challenge	-	-	-
Early Graduates	-	-	-

Part-Time Students:

Fall	Per MAEFAIRS Enrollment Reports				Per District Reports				Difference
	<180 hrs/yr	180-359 hrs/yr	360-539 hrs/yr	540-719 hrs/yr	<180 hrs/yr	180-359 hrs/yr	360-539 hrs/yr	540-719 hrs/yr	
Grade 9-12									
Spring	Per MAEFAIRS Enrollment Reports				Per District Reports				Difference
Grade	<180 hrs/yr	180-359 hrs/yr	360-539 hrs/yr	540-719 hrs/yr	<180 hrs/yr	180-359 hrs/yr	360-539 hrs/yr	540-719 hrs/yr	
9-12	1			1	1			1	

GARDINER SCHOOL DISTRICT NO. 7 AND 4
Schedule of Cash Collected and Disbursements and Transfers – Extracurricular Funds
For the Year Ended June 30, 2022

	Balance			Transfers In	Balance
	June 30, 2021	Revenue	Expenditures	(Out)/ Adjustments	June 30, 2022
Elementary - Volunteer	\$ 2,146	\$ 1,364	\$ (1,664)	\$ -	\$ 1,846
Art	257	-	(29)	-	228
Elementary Concessions	3,876	5,887	(6,417)	-	3,346
Activities Fund	26,957	15,729	(16,973)	-	25,713
Student Council	2,819	3,146	(3,285)	-	2,680
Yearbook	1,480	3,287	(1,360)	225	3,632
Family - Consumer Science	280	163	(82)	60	421
FFA	6,971	20,054	(24,187)	-	2,838
Music Activity Fund	3,246	1,630	(3,451)	-	1,425
Plays	1,058	-	(29)	-	1,029
Industrial Technology	424	50	(393)	-	81
National Honor Society	-	528	(505)	-	23
TSA	936	-	(28)	-	908
Senior Class	-	673	(1,959)	1,286	-
Junior Class	1,544	1,930	(2,009)	(895)	570
Sophomore Class	791	1,218	(79)	(676)	1,254
Freshman Class	-	58	(29)	241	270
8th Grade Class	241	260	(64)	(241)	196
7th Grade Class	-	349	(119)	-	230
Total	\$ 53,026	\$ 56,326	\$ (62,662)	\$ -	\$ 46,690

See Independent Auditors' Report

INTERNAL CONTROL AND COMPLIANCE SECTION

*Preliminary Draft
Subject to Revisions*



RUDD & COMPANY_{LLC}

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Trustees
Gardiner School District No. 7 and 4

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Gardiner School District No. 7 and 4 ("the District") as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise Gardiner School District No. 7 and 4's basic financial statements, and have issued our report thereon dated **DRAFT, 2022.**

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Bozeman, Montana
DRAFT, 2022

**Gardiner School District No. 7 and 4
Schedule of Findings and Responses and Summary of Prior Year Audit Findings
For the Year Ended June 30, 2022**

Current Year Audit Findings:

None reported

Prior Year Audit Findings:

2021-1 Allocation of Tuition Receipts

Status: Implemented.

*Preliminary Draft
Subject to Revisions*

	Baltzley	Stoneberger	Klein	Saunders	Riley	White
Present Motion						
Motion Second						
Ayes						
Nays						
Abstain						

TITLE: Janitorial Training Stipend

CATEGORY: Finance, & Personnel

ORIGINATED BY: Mike Baer, Superintendent

OTHERS INVOLVED:

DATA EXPANSION:

IMPLEMENTATION

ACTION: Elementary and High School District Action
Effective March 9th, 2023

SUPERINTENDENT'S RECOMMENDATION:

It is the recommendation of the Superintendent that the board moves to approve a one time stipend for training provided by Mike LePage to a newly hired custodian in the amount of \$1,290.00.

Strategic Goal Area:

Strategic Objective:

	Baltzley	Stoneberger	Klein	Sanders	Riley	White
Present Motion						
Motion Second						
Ayes						
Nays						
Abstain						

TITLE: Meeting Time Change
 CATEGORY: Governance
 ORIGINATED BY: Mike Baer, Superintendent

OTHERS INVOLVED:

DATA EXPANSION:

IMPLEMENTATION

ACTION: Elementary and High School District Action
 Effective March 9th, 2023

SUPERINTENDENT'S RECOMMENDATION:

It is the recommendation of the Superintendent that the board moves to approve moving board meeting to 7:00 pm beginning with the April Board Meeting.

Strategic Goal Area:

Strategic Objective:

	Baltzley	Stoneberger	Klein	Saunders	Riley	White
Present Motion						
Motion Second						
Ayes						
Nays						
Abstain						

TITLE: Intent to Hire Special Education Teacher

CATEGORY: Personnel

ORIGINATED BY: Mike Baer, Superintendent

OTHERS INVOLVED:

DATA EXPANSION:

IMPLEMENTATION ACTION: Elementary and High School District Action Effective March 9th, 2023

SUPERINTENDENT RECOMMENDATION:

Strategic Goal Area:

Strategic Objective:

	Baltzley	Stoneberger	Klein	Saunders	Riley	White
Present Motion						
Motion Second						
Ayes						
Nays						
Abstain						

TITLE: Intent to Hire Physical Education Teacher

CATEGORY: Personnel

ORIGINATED BY: Mike Baer, Superintendent

OTHERS INVOLVED:

DATA EXPANSION:

IMPLEMENTATION ACTION: Elementary and High School District Action Effective March 9th, 2023

SUPERINTENDENT RECOMMENDATION: It is the recommendation of the Superintendent that the board moves to approve the hiring of Michael LePage as .7 Physical Education Teacher for the 2023-2024 school year.

Strategic Goal Area:

Strategic Objective:

	Baltzley	Stoneberger	Klein	Saunders	Riley	White
Present Motion						
Motion Second						
Ayes						
Nays						
Abstain						

TITLE: Wyoming MOU and Payment

CATEGORY: Finance

ORIGINATED BY: Mike Baer, Superintendent

OTHERS INVOLVED: Judy Righter, District Clerk

DATA EXPANSION:

IMPLEMENTATION ACTION: Elementary and High School District Action Effective March 9th, 2023.

SUPERINTENDENT’S RECOMMENDATION:

It is the recommendation of the Superintendent that the board move to approve the MOU with Park County School District No. 1 in Powell, WY and the 2024-2025 payment as presented.

Strategic Goal Area:

Strategic Objective:

MEMORANDUM OF UNDERSTANDING

Between Park County School District No. 1

and

Gardiner School District Nos. 4 and 7

1. **Parties.** The parties to this Memorandum of Understanding (“MOU”) are Park County School District No. 1, State of Wyoming (hereinafter “PCSD1), whose address is 160 North Evarts Street, Powell, WY 82435; and Gardiner School Districts 4 and 7 (hereinafter “DISTRICT”), whose address is 510 Stone Street, Gardiner, MT 59030.
2. **Purpose.** The purpose of this MOU is to set forth the terms and conditions by which DISTRICT will provide educational programs, services and transportation to PCSD1 students residing in Yellowstone National Park for the school year ending June 30, 2024.
3. **Term of MOU.** This MOU shall commence on July 1, 2023 or the date last signed and executed by the duly authorized representatives of parties to this MOU, whichever is later, and shall remain in full force and effect until June 30, 2024. This agreement may be extended for additional one-year terms by an addendum executed by duly authorized representatives of both parties prior to the last day of the terms of this MOU or any extensions previously agreed to by the parties hereto.
4. **Payment.** PCSD1 agrees to pay DISTRICT for the services described in Section 5 below for the school year ending June 30, 2024. The payment of which is to be applied to the 2024-2025 fiscal year budget of the DISTRICT. PCSD1 will calculate its financial obligation on the basis of the DISTRICT per pupil expenditure for the 2023-24 fiscal year as follows: The DISTRICT will provide complete attendance information for all students for the time period August 2023 through January 2024 and from January 2024 through June 2024. The attendance calculation will include days present for each semester for all students as well as each student by name that resides in Yellowstone Park and attends the DISTRICT. The DISTRICT will provide PCSD1 with a complete listing by semester for each Wyoming student. The DISTRICT will also provide the percentage of the total Wyoming student attendance to the total DISTRICT attendance broken down by K-8 and 9-12. The DISTRICT will then provide documentation of expenditures by Fund as of June 30, 2024 from the General, Transportation, Bus Depreciation, School Food, Retirement, Miscellaneous Programs, Building Reserve, Multi District Agreement and Technology Funds.
5. PCSD1 shall pay to DISTRICT as compensation for the educational services to be provided by DISTRICT to PCSD1 students residing within Yellowstone Park and attending DISTRICT schools, the sum as determined by the above-described calculation on or before April 30, 2025. Upon request PCSD1 can request DISTRICT provide the documentation supporting the expenditures by Fund as of June 30, 2024 from the General, Transportation, Bus Depreciation, School Food, Retirement, Miscellaneous Programs, Building Reserve, Multi District Agreement and Technology Funds referenced herein.

The unpaid amounts resulting from previous years’ invoices billed to Yellowstone National Park under the Cooperative Agreement between the United States Department of Interior and DISTRICT shall not be billable to PCSD1. In the event DISTRICT should for any reason voluntarily or involuntarily repay to the United States Department of Interior or the

National Park Service, Yellowstone National Park as a result of funds paid to DISTRICT for educational services, it is agreed that DISTRICT will not during the term of this agreement or thereafter, attempt to collect such sums from PCSD1.

6. Responsibilities of PCSD1.

- A. PCSD1 will pay to DISTRICT the educational expenses on a per-student expenditure basis as calculated above.
- B. PCSD1 agrees to cooperatively communicate with DISTRICT and to provide such information as is necessary to communicate with DISTRICT pertaining to the applicable Wyoming education and/or Hathaway scholarship requirements.

7. Responsibilities of DISTRICT.

- A. DISTRICT shall admit eligible students in grades KG through 12 who desire to attend school in Gardiner, MT for the school year ending June 30, 2024.
- B. DISTRICT shall furnish to eligible students, instruction, administrative services, special education services, school facilities, student inter- and extra-curricular activity opportunities, transportation services, and other services commonly furnished by DISTRICT to its own students.
- C. DISTRICT agrees to provide transportation for eligible children through a dedicated school bus route in the Park County portion of Yellowstone National Park between Gardiner, MT and Mammoth, WY, including upper and lower Mammoth and the Youth Conservation Corps area. For children living in the Park outside of Mammoth, WY, DISTRICT will enter into individual transportation MOUs and reimburse families in accordance with the same provisions applied to students living in Montana. The allowable mileage shall be from the family's residence to Yellowstone Park headquarters at Mammoth to meet the bus route.
- D. A list of the names of PCSD1 pupils residing within Yellowstone Park with their attendance dates during the prior school year, shall be furnished to PCSD1 no later than July 1 of each fiscal year.
- E. DISTRICT shall provide student transcripts necessary for the PCSD1 students to apply for all scholarships including, without limitation, the Hathaway Scholarship (W.S. §21-16-1301-1310) and specifically 21-16-1308(a)(ii). DISTRICT also agrees to cooperate with the Wyoming Department of Education (WDE) to identify those courses provided by DISTRICT which satisfy the Success Curriculum requirements established under Wyoming law (W.S. §21-16-1307) or any amendments thereto. DISTRICT agrees to endeavor to provide a curriculum that will meet the Success Curriculum requirements or to otherwise assist the PCSD1 students enrolling in other courses that will qualify even if online or provided by other educational entities.
- F. DISTRICT agrees to appoint an elected representative chosen by the parents of PCSD1 students residing within Yellowstone Park and attending DISTRICT schools to be a liaison and non-voting member of the school board to represent the interests of the PCSD1 students and

their parents with regard to all educational matters coming before the DISTRICT board. If the position becomes vacant before the expiration of a term, the DISTRICT shall follow board policy on how to replace the individual per MCA.

8. **General Provisions.**

- A. **Amendments.** Either party may request changes in this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon by the parties of this MOU shall be incorporated by written instrument, executed and signed by all parties to this MOU.
- B. **Applicable Law.** The construction, interpretation, and enforcement of this MOU shall be governed by the laws of the State of Wyoming. The courts of the State of Wyoming shall have jurisdiction over any action arising out of this MOU and over parties, and the venue shall be the Fifth Judicial District, Park County, Wyoming.
- C. **Availability of Funds.** Each payment obligation is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services performed by either party, the MOU may be terminated by either party at the end of the period for which the funds are available. Each party shall notify the other party at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to either party in the event this provision is exercised, and neither party shall be obligated or liable for any future payments due or for any damages as a result of termination under this section. This provision shall not be construed to permit either party to terminate this MOU to require similar services from another party.
- D. **Entirety of Agreement.** This MOU consisting of (4) pages, represents the entire and integrated MOU between the parties and supersedes all prior negotiations, representations, and MOUs, whether written or oral.
- E. **Indemnification.** Each party to this MOU shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend or indemnify the other.
- F. **Prior Approval.** This MOU shall not be binding upon either party unless this MOU has been reduced to writing before performance begins as described under the terms of this MOU and the MOU is executed by a lawful representative of each party.
- G. **Severability.** Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- H. **Sovereign Immunity.** PCSD1 does not waive sovereign immunity by entering this MOU and specifically retains all immunities and defenses available to it as a sovereign pursuant to W.S. §1-39-104(a) and all other applicable law. Designations of venue, choice of law, enforcement actions and similar provisions should not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this MOU shall not be strictly construed either against or

for either party, except that any ambiguity as to sovereign immunity shall be construed in favor of sovereign immunity.

- I. **Third Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary and this MOU shall not be construed so as to create such status. The rights, duties and obligations contained in this MOU shall operate only between the parties to this MOU and shall insure solely to the benefit of the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU.

- J. **Signatures:** The parties to this MOU, through their duly authorized representatives, have executed this MOU on the date set out below, and certified that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

PARK COUNTY SCHOOL DISTRICT NO. 1,
STATE OF WYOMING

By: _____
Kim Dillivan, Chairman

Dated _____

GARDINER SCHOOL DISTRICTS NO 4 AND 7

By: _____
Pat Baltzley, Board Chair

Dated _____

	Baltzley	Stoneberger	Klein	Saunders	Riley	White
Present Motion						
Motion Second						
Ayes						
Nays						
Abstain						

TITLE: Employee Reimbursement

CATEGORY: Finance

ORIGINATED BY: Mike Baer, Superintendent

OTHERS INVOLVED:

DATA EXPANSION:

IMPLEMENTATION

ACTION: Elementary and High School District Action
Effective March 9th, 2023

SUPERINTENDENT'S RECOMMENDATION:

It is the recommendation of the Superintendent that the board moves to approve the reimbursement of \$161.20 to Cody Carlson for the purchase of a drum head and student meals at District Basketball Tournament.

Strategic Goal Area:

Strategic Objective:

Gardiner Public Schools
Request for Reimbursement

Name: Cody Carlson
Date of expense: 2/17/22 Date of request: 2/20/22

Amount: \$161.20

Purpose: \$47.50 for Bass Drum head
\$113.70 for Student lunches per diem
↳ 7 stds x \$10 and 1 bus driver and 1 chaperone x \$14 + Tip (15%)

- 1. Requests must be deemed a school related expense by Administration.
- 2. All fields on form are completed in full.
- 3. Form must have appropriate support (receipt, invoice, proof of payment).
- 4. Reimbursement request must be Board approved if \$75.00 or over.

Employee: Cody Carlson

APPROVALS:
Superintendent: _____

If applicable:
Date of Board Approval: _____
Copy of Minutes must be attached.

9416 declined

~~GREENFIELD~~ PRINTERS

Cody Carlson

Gardiner Public Schools

Sold - 1 - Remo 22" Bass
Drum Head

From: Mark James

formerly Drum Attic

\$47⁵⁰

Reimb Cody C.



Pizza Ranch #0580 406-494-2822
 3541 Harrison Ave
 Butte, MT 59701

Tell us how we are doing by visiting
www.pizzaranchfeedback.com
 We will weekly select 2 winners to
 receive a \$100 gift card. See site for
 details.

Order# 2815369
 DineIn
 Server: ERIN C
 Date: 2/17/23, 11:28 AM

9 Adult Buffet \$108.00
 \$12.00 each

Total Item Count: 9

Subtotal: \$108.00
 Total Tax: \$0.00

Total: \$108.00

Tip: \$14.70
 VISA 6750 - Carlson \$122.70

Visit ranchrewards.com or call
 855-321-3401 for rewards info

Pizza Ranch #0580 406-494-2822
 3541 Harrison Ave
 Butte, MT 59701

Tell us how we are doing by visiting
www.pizzaranchfeedback.com
 We will weekly select 2 winners to
 receive a \$100 gift card. See site for
 details.

Employee : ERIN COLIN

Date: February 17, 2023 at 11:29 AM

Card: XXXX9416

Terminal ID: 4445045895984

Transaction Type: Auth

Reference #:

654797003044576438926381372956846836139917

97809571

Entry Method: Chip Read

Mode: Issuer

Mastercard: A0000000041010

TVR: 000008000

IAD: 7210A0400122000000000000

0000000000FF

ARC: ARQC BAEBCEB473886BA

Transaction ID: 1044863644

Response Code: 51

Amount: \$98.00

DECLINED

9F02 00000009800
 9F03 00000000000
 9F26 BAEBCEB473886BA
 82 3900
 5A *****9416
 5F34 01
 9F36 0005
 9F34 1E0300
 9F27 80
 9F10 7210A0400122000000000
 000000000000FF
 0840
 9F1A 0840
 95 000008000
 5F2A 0840
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	Baltzley	Stoneberger	Klein	Saunders	Riley	White
Present Motion						
Motion Second						
Ayes						
Nays						
Abstain						

TITLE: First Reading of Strategic Plan

CATEGORY:

ORIGINATED BY: Mike Baer, Superintendent

OTHERS INVOLVED:

DATA EXPANSION:

IMPLEMENTATION ACTION:

Elementary and High School District Action
Effective March 9th, 2023

SUPERINTENDENT'S RECOMMENDATION:

It is the recommendation of the Superintendent that the board moves to approve the first reading of the strategic plan.

Strategic Goal Area:

Strategic Objective:

Gardiner Public School

Strategic Plan

2023

Overview

In 2014, the Gardiner Public School created a new direction for the school district to strategically focus its resources on identified wants, preferences, and needs of its community. As part of this process, the Gardiner Public School began a strategic planning and thinking process that led to a stronger and more vital school district. This process is ongoing as the Gardiner Public School moves into the future. This Strategic Plan is intended to help the Gardiner Public School in focusing its resources in a manner that will best benefit the students enrolled in the Gardiner Public School.

As part of its preparation for planning strategically in 2014, the Gardiner Public School brought in staff from the Montana School Boards Association (Debra Silk and Joe Brott) with expertise in strategic planning for public schools to help facilitate the group through the initial strategic planning process.

On December 10, 2014, the Gardiner Board of Trustees formally adopted its new strategic plan. This plan was reviewed in 2017 and again in 2023 by the 2022-2023 Board of Trustees, current Gardiner staff, and community members.

2023 Review Committees:

Board of Trustees: Pat Baltzley (chair), Patrick Klein (vice-chair), Dana Riley, Heidi Saunders, Laura White, and Rebecca Stoneberger

Gardiner Staff: Mike Baer, Hali Kirby, Christy Cote, Tammy Dalling, Julie Reinertson, Jeanne Johnson, Ryan DeVries

Community Members: Bianca Klein, Jess Warren, Jim Warren, Amy Tuning, Shawn Darr, Laura Chastain

The Gardiner Board of Trustees views strategic planning as an ongoing process within the school system. This is not a “strategic planning project” that is completed. Nor is it intended as the end of a conversation, but rather as the beginning of one – a conversation regarding how the Gardiner Public School can best serve the community and maximize the focus and impact of its resources on its Core Purpose. The Gardiner Public School intends that this plan will become the means by which the Gardiner community’s values, needs, and priorities can be regularly discussed, clarified, documented, prioritized, and pursued by our school system over time.

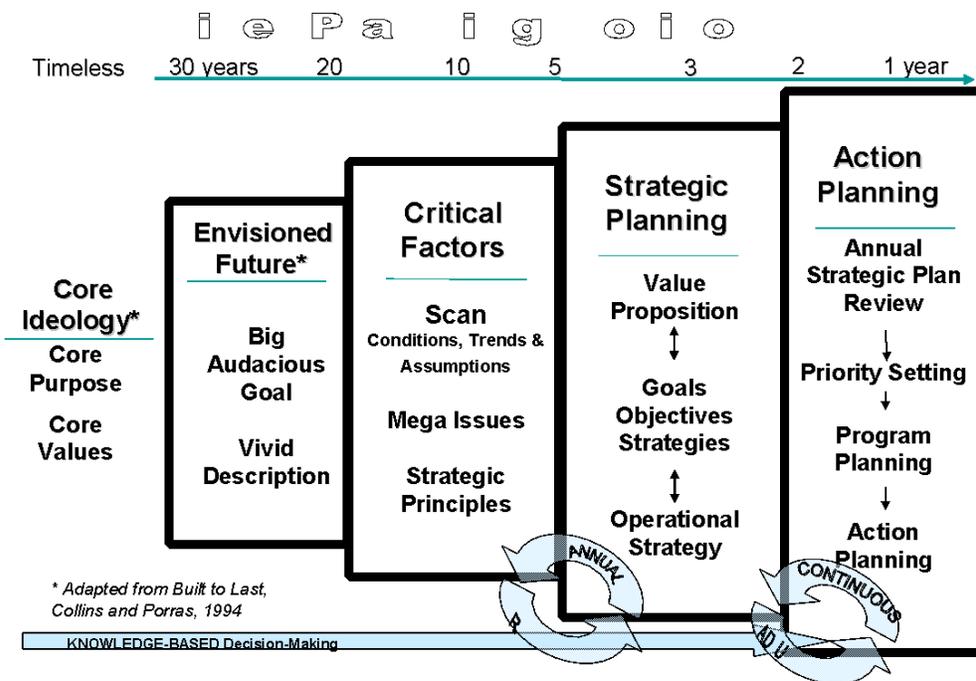
Adoption of a plan is an affirmation of the initial general intent and direction articulated by the Core Ideology, Envisioned Future, and Goals and Strategic Objectives. It is understood that the strategies identified in this document will change over time as we implement the plan and gain a

deeper understanding of what does and does not work and incorporate the feedback of our constituents to ensure that the plan remains relevant and contemporary over time.

Progress toward achieving identified strategic objectives will be assessed at least annually, and the plan will be updated based on achievement and changes in the needs of the students served by the Gardiner Public School.

Strategic Planning Framework

The framework used by the Gardiner Public School for its strategic planning process was adapted from a model developed by Jim Collins, author of “Built to Last” and “Good to Great.” The Board and Staff Leadership Team focused on five different planning horizons, starting with the long term issues first to provide focus on shorter term efforts.



Core Ideology of the Gardiner Public School:

Core ideology describes a school district's consistent identity that transcends all changes related to its relevant environment. It consists of two elements - **core purpose** - the school district's reason for being - and **core values** - essential and enduring principles that guide a school district. **Envisioned future** conveys a concrete yet unrealized vision for the school district. It consists of a **big audacious goal** - a clear and compelling catalyst that serves as a focal point for effort - and a **vivid description** - vibrant and engaging descriptions of what it will be like to achieve the big audacious goal.

Core Purpose:

The Core Purpose of the Gardiner Public School is to provide world-class education experiences and opportunities for our students while maintaining the uniqueness and values of our small community.

Core Values:

The Core Values of the Gardiner Public School are:

- ***The strong relationship between the School and the Community***
 - *We value our small, rural community and what it has to offer.*
 - *Our school is the hub of the community.*
 - *We believe students are our most valuable commodity.*
 - *Community interest and ownership are vital to our success.*
 - *We value open, positive relationships between parents and teachers.*
 - *We value community involvement, input and support.*
 - *We are all stewards of all of our resources.*
- ***High expectations for ALL***
 - *We are committed to excellence.*
 - *We expect quality.*
 - *We value high academic standards*
 - *Creative thinking*
 - *Experiential learning environment*
 - *We value high quality and diverse extra-curricular activities/opportunities.*
 - *We value high quality staff.*
- ***Respect, integrity, and work ethic***
 - *We value respect.*
 - *We work hard.*
 - *We respect ourselves and others.*
 - *We value sportsmanship.*

15-20 Year Planning Horizon

Envisioned Future of the Gardiner Public School:

Big Audacious Goal:

The Gardiner Public School is recognized at the state and national level as a leader in education involving a united partnership of school staff, school board, students, parents, and community, where learning happens constantly on all levels regardless of time or place.

The Following is a Vivid Description of Our Desired Future:

- **Setting the Standard**
 - We set the gold standard that other schools and staff wish to model.
 - 100% of our students graduate and will be college or career ready.
 - We have parent and community buy-in who are actively involved with the school.
 - Our school atmosphere is safe and provides an encouraging learning environment.

- **Well-educated and well-prepared Staff**
 - We recruit and retain the best staff.
 - We challenge and stimulate our staff through our committed, high quality professional development program.
 - We reward our teachers for high performance.

- **Quality Education and Programming for the Benefit of our Students**
 - We provide state of the art educational materials for our students.
 - We provide the best available technology to each student.
 - We provide an opportunity for students to learn world languages through early immersion and/or early introduction.
 - We have established programs that allow students to graduate with a high school diploma while obtaining a two-year college degree.
 - We provide a personalized learning plan for each student.
 - We have created a rich variety of experiences beyond the classroom.
 - We have the most current mobile devices available to allow students access to various resources they need to learn the best.
 - We have expanded our classrooms outside of the building and into the surrounding Greater Yellowstone Ecosystem and communities.
 - We have developed a curriculum which allows students and teachers to teach within and outside of the bricks and mortars and by way of virtual classroom settings.

- We have developed on-going relationships with our regional colleges and Yellowstone National Park.
- **Involvement of our Parents and Community**
 - We have created an environment where students, staff, and our community want to come and where everyone takes great pride.
 - Our parents and community have buy-in and involvement in our school and school activities.
 - Every person in the community takes responsibility for the success or failure of every student.
- **Facilities**
 - We have improved our facilities to allow for more individualized and/or group instruction.
 - We have state-of-the-art facilities that meet the future needs of our students.

5-10 Year Planning Horizon

Assumptions Regarding the Relevant Future for the Gardiner Public School

In order to make progress towards the long term Envisioned Future of the District, the Gardiner Public School must constantly anticipate the strategic factors likely to affect its ability to succeed, and to assess the implications of those factors. This process of building foresight about the future will help Gardiner Public School constantly recalibrate its view of the relevant future, a basis upon which to update the strategic plan on an annual basis. As the outcome-oriented goals that will form the basis of the long-range strategic plan will be based on this foresight, annual review of these statements will be an appropriate method of determining and ensuring the ongoing relevance of the strategic plan.

Creating the Assumptions - during the Strategic Planning Process, the Gardiner Board of Trustees, staff, and community members made many assumptions about the future. While many different assumptions were made, what follows are those assumptions that are likely to have the greatest influence on the development of the Gardiner Public School Strategic Plan.

Assumptions about the future

Demographics

- We anticipate that real estate prices will continue to rise making it difficult for new staff to secure housing thereby making it difficult for the district to recruit high-quality school staff. Along those same lines, we anticipate that housing will continue to be scarce due to the conversion to vacation rentals.

- We anticipate more community members working in Gardiner and the Park that are forced to live out of town.
- Local demographics will continue to fluctuate due to Federal government budgets and hiring, the nature of tourism, and seasonal labor.
- We will continue to collaborate with the State of Wyoming and Yellowstone Park families.

Business/Economic Climate

- Housing and our location limits business opportunities. However, our location is what drives our tourism and recreational opportunities. We anticipate that this paradox will continue to be a challenge for our community.
- We anticipate that geographic and housing limitations will continue to drive housing costs up thereby limiting new staff's ability to secure housing and our ability to attract quality staff.
- We anticipate the lack of affordable housing, and may need to bring about the creative exploration of housing options.
- We anticipate that the economy will likely remain stable, if not improve.
- The Gardiner Resort Tax will create opportunities for the school.

Legislation/Regulation

- We anticipate fewer federal funds in the future which could be a permanent trend.
- We anticipate a continuous influence on local control and increased state control.
- We anticipate changes to the Elementary and Secondary Education Act (ESEA), we just do not know what to expect.
- We anticipate continuous interest in public school curriculum and other national initiatives.
- We anticipate alternatives to public schools in the future (i.e. charter, homeschool, distance learning).

Technology /Science

- We anticipate increased development and cost of needed technology in rural areas that will benefit our community.
- We anticipate that our budget will need to be aligned to ensure that technology is a high priority and that our budget meets our technology needs.
- We anticipate that we will need to devote resources to high quality, continuous professional development for teaching best technology and science practices.

- We anticipate that an Annual Technology Plan will be necessary in order to stay ahead of the curve.
- We anticipate that in order to provide the best opportunities for our students, we will need to enhance our cooperation, communication and collaboration with the National Park Service, regional professionals, businesses, and colleges.
- We anticipate that in order to meet the needs of our students and staff, we will need to have access to well-versed IT personnel.
- We anticipate increased opportunities in career fields for Science, Technology, Engineering, and Mathematics (STEM).

Politics and Social Values

- We anticipate that polarization in this area will ebb and flow.
- We are not sure how our local demographics will have an effect on the political future.
- We anticipate that any change in our local government will change the local political climate.
- We anticipate that national politics will continue to change, thereby having the same impact on our local politics.
- We anticipate continued family involvement and responsibility.
- We anticipate an increased emphasis on outdoor activities.

5-10 Year Planning Horizon

Mega Issues facing the Gardiner Public School

Mega issues are issues of strategic importance, which represent choices the school district will need to make in defining the ultimate direction of its long-range plan. These issues represent potential impediments to achievement of the Envisioned Future, and form a basis for dialogue about the choices facing the school district. These questions can serve as an ongoing “menu” of strategic issues that, using a knowledge-based approach in gathering insights relative to the Gardiner Public School strategic position and directional choices for each of the issues, can be used by the Board to create regular opportunities for strategic dialogue about the future issues facing the school district.

Note: The mega-issue questions are not necessarily arranged in priority order.

Mega-Issue Questions for consideration by the District:

- What can we do to attract and retain high quality staff in order to ensure that our students get a world-class education?
- How can we address the issue of geographic isolation to ensure that our students are not negatively impacted by our location but benefit from it?
- How do we maximize the resources that we have right here in Gardiner to enhance opportunities for students and staff and to strengthen our partnerships with the community and collaboration with others?

Knowledge-Based Decision Making Questions

The Board should prioritize the above-referenced mega issues and decide which of these issues require immediate attention on the part of the Board. Once the identified mega-issues are prioritized, the Board will set aside time at scheduled meetings to analyze a particular mega issue. At such meetings, the Board's primary focus will be on the mega-issue at hand. All other business (routine or otherwise) will be conducted at the end of the meeting once the dialogue and deliberation on the mega-issue has been concluded for that meeting. When analyzing mega issues, the Board will utilize a knowledge-based decision making process. This will keep the focus of the Board on relevant factors to consider as it develops strategies to overcome particular impediments/barriers that may impact the Board's strategic direction. The Board will analyze mega-issues by answering the following questions:

1. What do we know about the wants, needs and preferences of our constituents that are relevant to this decision?
2. What do we know about the current realities and evolving dynamics facing our constituents/community that is relevant to this decision?
3. What do we know about the capacity/strategic position of our school district that is relevant to this decision?
4. What are the ethical implications of our choices?

Five Year Planning Horizon

Outcome-Oriented Goals and Strategic Objectives

The following thinking represents goals for the next five years. They are areas in which the Gardiner Public School will explicitly state the conditions or attributes it wants to achieve. These outcome statements will define, "what will constitute future success." The achievement of each goal will move the school district toward realization of its Envisioned Future.

Strategic Objectives provide direction and actions on how the school district will accomplish its articulated goals. All strategies included in the strategic plan should be considered

accomplishable at some point in the future. Strategic Objectives will be reviewed annually by the Gardiner Board of Trustees, staff and interested community members.

Goals of the Gardiner Public School:

Goal Area 1: Enhanced Instructional Programs

Statement of Intended Outcome, Five years: We have provided every opportunity available to our students to have access to a world-class education right here in Gardiner.

Strategic Objectives – Two Year Plan :

- We will improve curriculum through an alignment with a grade-to-grade transition structure to ensure the maximum impact on students.
- We will incorporate K-12 language experiences for students through opportunities within and outside of the academic schedule and the school day.
- We will provide opportunities for a variety of academic options not available at school, including but not limited to online courses and college/dual credit courses.
- We will increase cultural enrichment opportunities for students, including Native American education K-12, living history, and field trips.
- We will involve students in setting their educational goals and aspirations.
- We will reimagine the school day to provide the opportunity for students to meet their educational goals and aspirations.
- We will utilize the resources within our extended community partners to provide enhanced educational opportunities for students.
- We will incorporate experiential learning in the curriculum with an emphasis on place-based learning, particularly in the areas of School to Work (in person or online) and outdoor activities.
- We will develop an effective, innovative K-12 technology instructional plan that incorporates:
 - Staff/Teacher training/professional development;
 - Opportunities for students to learn 21st century skills and critical literacy in order to be proficient in the digital age and to create content using visual media;

Goal Area 2: Technology

Statement of Intended Outcome, Five Years: Gardiner Public School has made technology a priority for our students, staff, and community and have aligned our budget to ensure that we have the financial and human resources to meet our technology needs.

Strategic Objectives – Two Year Plan:

- We will develop a Technology Committee that will be responsible for continuous-research and exploration of innovative ways to enhance the programs and services we provide, review an annual Technology Plan that prioritizes our technology needs, reviews our strategic objectives on an ongoing basis, and makes knowledge-based recommendations to the Board that addresses the following areas:
 - Identify and use possible experts/consultants in our community that can assist us with our technology needs;
 - Ensure that our technology program meets the needs of all;
 - Seek input on technology from all users;
 - Identify possible grants and other funding;
 - Ensure effective, high quality, high capacity connectivity/internet access in coordination with our Facilities Committee;
 - Coordinate periodic technology audits/evaluations that examine all aspects of our technology from infrastructure, hardware, software, electrical, etc.;
 - Develop a proposed budgeting and purchasing/replacement plan for the Board’s consideration;
 - Ensure technology systems/platforms are functional and effective for communication.

Goal Area 3: Recruitment and Retention of High Quality Staff

Statement of Intended Outcome, Five Years: Gardiner Public School has a progressive recruitment program and retention incentives that attracts and retains high quality staff members that enhance our educational programming for our students and promote a positive, professional atmosphere.

Strategic Objectives – Two Year Plan:

- To ensure that our staff remain motivated and enthusiastic about their positions within the District and committed to contributing to a positive environment, we will highlight the efforts and successes of our staff and students through staff and student recognition and school-wide incentives.
- We will maintain communication and support for staff from the administration and from parents.
- We will monitor our evaluation process and tools to ensure it continues to provide constructive input to our staff with a focus on improving instruction, support and programs that benefit our students.

- We will support and maintain a high quality professional development program that supports a culture of having well-educated and well-prepared staff.
- We will explore ways to incorporate and fund competitive wages and benefit programs for our staff.
- We will continuously enhance our psychologically safe school environment to create a culture where staff and administration work collaboratively and where we continuously promote teamwork, respect, professionalism and gratitude.
- We will work with the North Yellowstone Education Foundation and other local organizations to provide housing opportunities for teachers and other staff.

Goal Area 4: School/Community Relations

Statement of Intended Outcome, Five Years: Gardiner Public School has developed a true partnership with the community where the community fully understands our needs and supports our programs and services and where the school likewise fully supports community efforts and initiatives.

Strategic Objectives – Two Year Plan:

- We will develop a Communications Plan that will identify strategies to carry out our initiatives identified throughout this Strategic Plan.
- We will develop a systematic approach to educating our staff and community members about the District’s budget and business practices.
- We will identify community resources (arts, science, cultural, etc.) that may be willing and able to enhance our programs and services for our staff and students.
- We will use multiple forms of media to ensure that our communications, internally and externally, are effective, transparent, and user-friendly.

Goal Area 5: Facilities

Statement of Intended Outcome, Five Years: Gardiner Public School has developed and implemented a facilities plan with the necessary human and financial resources that meets the needs of our students, staff and community on an ongoing basis.

Strategic Objectives – Two-Year Plan:

- We will maintain a Facilities Committee that will be responsible for considering the needs, wants and preferences of our school and our community, developing a plan that prioritizes our facility needs, reviewing the following strategic objectives on an ongoing basis and making knowledge-based recommendations to the Board:
 - Leverage staff/volunteers to accommodate increased community use of facilities
 - Environmentally friendly enhancements to our existing facility and any future improvements to our school facilities;

- Maintain flexibility in facility management to adapt to changing student populations, budget challenges, or other unforeseen circumstances in a manner that allows efficient operation while maintaining student learning opportunities;
- Conduct routine security/safety audits to enhance the safety and security of our facilities and infrastructure;
- Conduct facilities and maintenance analysis to set priorities for building and maintenance needs establishing short and long range priorities on immediate 5-, 10-, 20-, and 30-year increments.
- Stay engaged in discussions regarding housing trends and needs in the greater community;
- Continue to seek grant opportunities and leverage local partnerships for continued success and excellence.